

CAREY THEOLOGICAL COLLEGE
CATALOGUE OF EDUCATIONAL OFFERINGS
DEGREE PROGRAMS
(2018-2019)

NOTE: The Catalogue of Educational Offerings is a living document of Carey Theological College that outlines the admissions, registration, tuition, graduation, and educational policies of the College. The College reserves the right to update the catalogue as need to ensure compliance with accrediting bodies. The most updated version of the catalogue will be posted on the Carey website at <https://learn.carey-edu.ca/>. PDF and hard copies may be requested from the Office of Student Life.

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WHO WE ARE

Our Vision

Our vision is to empower faithful Christian leaders for every generation, culture, and community.

Our Mission

Our mission is to re-imagine Christian discipleship by

- Delivering contextualized theological education
- Building faith, character, and competency in students
- Resourcing churches and agencies to advance their mission
- Developing sustainable partnerships for our shared vision

A Ministry of The Canadian Baptists Of Western Canada

Carey Theological College is a valued resource of the Canadian Baptists of Western Canada. The influence of the College extends far beyond its denominational home, as it prepares persons for the role of professional ministry, and equips laypersons for effective leadership and service.

History

Carey Hall was created by the Convention of Baptist Churches of BC, as the organizing body for Carey Theological College and Carey Hall Residence on the University of British Columbia campus. By an affiliation agreement in 1975, Carey Hall is now administered as a ministry of the Canadian Baptists of Western Canada.

Carey began operations in the summer of 1960 as a Christian witness and residence for 42 undergraduate men on the UBC campus. In 1975, a foundation for a graduate school was initiated, which led to the establishment of Baptist graduate college in June, 1980. The Carey residences became co-ed in 1985, and continue to provide Christian community for students on campus. The college offered graduate, doctoral, and continuing-education programs of study.

In 1991 the residence and college were separated and renamed as Carey Theological College and Carey Centre. Carey Hall remains the holding company for both entities. Carey Institute was established in 2006 to fill an educational gap for people wanting to further their theological education and leadership skills through non-traditional means. Carey Institute hosts workshops, seminars, dialogues, skill-building, mission experiences, and short media

presentations. Carey Institute also uses traditional course formats and culturally contextualized theological education to prepare and equip spiritually maturing persons to integrate theological commitment with life in professional and lay ministry.

Accreditation & Affiliation

Carey Theological College, a ministry of the Canadian Baptists of Western Canada, is evangelical and utterly committed to Jesus Christ and His gospel. Doctrinally, it takes its position in the mainstream of evangelical Protestantism. It is committed to the historic, orthodox teachings of Christianity as revealed in the Scriptures. This theological position allows for working relationships with various churches and para-church ministries, demonstrating openness while remaining true to the Baptist community.

Carey Theological College is a graduate theological college and holds a charter from the Province of British Columbia to grant graduate theological degrees. Carey receives the Education Quality Assurance (EQA) designation that meet or exceed quality assurance standards set by the province of B.C. (<http://www2.gov.bc.ca/gov/content/education-training/post-secondary-education/institution-resources-aD.Min.istration/education-quality-assurance>)

Carey Theological College is also accredited by the Commission on Accrediting of the Association of Theological Schools in the United States and Canada (www.ats.edu), and the following degree programs are approved:

- Doctor of Ministry
- Master of Divinity
- Master of Pastoral Ministry
- Master of Arts in Spiritual Formation
- Master of Arts in Christian Ministry (fully on-line)

Carey Theological College is committed to credible academic scholarship and strives to maintain a high level of education in graduate ministry training. Carey Theological College is approved for a Comprehensive Distance Education Program. The Commission contact information is:

Commission on Accrediting of the Association of Theological Schools
in the United States and Canada
10 Summit Park Drive
Pittsburgh, PA 15275 USA
Telephone: 412-788-6505
Fax: 412-788-6510 www.ats.edu

Carey is affiliated with the University of British Columbia (www.ubc.ca) and has access to many of UBC's facilities. Affiliation with UBC means that certain criteria must be met by Carey Theological College, but it does not mandate any scrutiny or approval of course offerings by the UBC Senate. Carey's programs are subject to continuous approval of the Carey Senate.

What We Believe

We accept wholeheartedly the revelation of God given in the scriptures of the Old and New Testaments and confess the faith therein set forth. We here explicitly assert the doctrines which we regard as crucial to the understanding and proclamation of the Gospel and to practical Christian living:

1. The sovereignty, love, and grace of God, the Father, the Son and Holy Spirit in creation, providence, revelation, redemption and final judgment.
2. The divine inspiration of Holy Scripture and its entire trustworthiness and supreme authority in all matters of faith and conduct.
3. The value of each human being as created by God. The universal sinfulness of humankind since the fall, which alienates all from God and subjects all to condemnation.
4. The full deity and humanity of the Lord Jesus Christ, the incarnate Son of God, whose substitutionary sacrifice is the sole ground of redemption from the guilt, penalty and power of sin.
5. The justification of the sinner by the grace of God through faith alone in Christ crucified and risen from the dead.
6. The illuminating, regenerating, indwelling and sanctifying work of God, the Holy Spirit, in the believer.
7. The church as set forth in the New Testament and understood historically by the Baptist community.
8. The expectation of the personal, visible return of the Lord Jesus Christ, our participation in the resurrection, and the hope of eternal life.

Carey Educational Distinctives

Setting the Foundation: the Great Commandment and the Great Commission

At Carey, we ground all our study on a knowledge of the Scriptures; to know the triune God whom we believe, love and serve; to understand God's heart and His work of redemption; to appreciate our identity as followers of Christ, and to find our place in God's story and the mission of God's Kingdom. Our curriculum is built on the foundational framework of the great commandment to love God and love our neighbors and the great commission to make

disciples of all nations. This is embodied in a shared interdisciplinary cornerstone module for all Masters' degree students and the one-year vocational discernment program.

Accessible & Flexible

Carey's online courses allow students to live and work in their context of ministry or vocation while pursuing theological education. The online learning environment, offered with a combination of synchronous and asynchronous learning modalities and a combination of modular and regular courses, offers maximum flexibility for students to schedule their study around the different ministry and life commitments they already have. The Carey curricula are designed with the building block concept where students can schedule and customize a lifelong learning plan.

Transformational & Communal

Carey is committed to the growth and renewal of the church through the formative nature of our curriculum, our interaction and connection with students. We are convinced that God has spoken, and continues to speak, in the Scriptures. We teach the centrality of the Lordship of Jesus Christ. As the people of God, we are committed to a life of discipleship, to live under the guidance of the Holy Spirit, and to embrace the local church as the body of Christ. There is a common misconception that character growth and community life can hardly happen in an online education program. Through intentional built-in elements such as on-site face-to-face gathering, mentorship, small groups, spiritual disciplines, and collaborative learning, students are provided with ample opportunities for personal, spiritual, and character growth through their mentors, peers, and ministry community.

Practical & Contextual

Carey Theological College is committed to helping educate and train Christian leaders particularly, but not exclusively, for the Canadian context. The college is a gathering place where those with requisite gifts, ability and call are prepared for Christian ministry to grow in their knowledge of the Christian heritage and integrate it to their actual ministry and societal context. A major capstone/interdisciplinary practicum project component is integral to this emphasis.

Meet the World in the Carey Learning Experience

Carey celebrates a rich and successful history of global theological education delivering a variety of educational offerings from the certificate to doctoral level to places from the Western Canadian provinces to Kenya, India, Bolivia, and China. The online education platform brings global learning at Carey to another level. Through online delivery and learner-centered andragogy, Carey draws students from all over the world interacting and

sharing their ministry, professional, and life experience, providing an invaluable opportunity for students to understand and engage in multi-cultural theological dialogue.

THE CAREY 5C's EDUCATIONAL APPROACH

CONTENT: There is a variety of ways to deliver content: text book reading, movie viewing, learning module notes, class lectures, PowerPoint presentations, individual and collective research, discussions. Carey's online course design moves away from the traditional lecture style (one-way) delivery to learner-centered and active learning engagement that utilizes extensive self-motivated and participatory learning activities to encourage students to discover content using guidelines and resources provided by the instructors rather than spoon feeding content through lecture videos or extensive course notes.

CONTEXT: As a distributed learning educational institution, Carey believes that learning happens best where the students live, serve, and work. The context of a student's ministry and life setting functions as a real world classroom for students to test out their own theological assumptions, ministry skills, as well as making an impact and contribution to their community through the journey of theological education. Carey's course design and class activities invite students to apply the content to the larger cultural contexts as well as one's specific ministry setting. A ministry "lab" experience/project is an essential part of the Carey degree programs.

COMMUNITY: Carey encourages collaborative knowledge building with peers and sharing of ministry experiences among the professional and lay community. Online courses are designed with collaborative learning activities that engage conversations and accountability among students. Mentorship, spiritual companion groups, and an online "prayer room" are part of the Carey learning experience.

CHARACTER: The nurturing of Christian character and ethical living has been part of our learning goals. Self-reflective assignments such as journals are used frequently in our courses to assist students to reflect upon personal and spiritual growth. Group projects are designed as platforms for students to sharpen each other's character as they learn to work with people of different personalities, learning and work styles and manage disagreements and conflicts through the process.

COMPETENCY/SKILLS: All Carey courses carry a practical component that ensures opportunity for developing ministry skills such as a sermon or a Bible lesson plan for the Bible courses. The ministry lab/ practicum/ project will be an integrative learning experience to bring together competencies students need for their vocational ministry.

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Learning Modes

Online Courses

To provide flexibility for students accessing theological education, the majority of Carey courses are offered online with a combination of synchronous and asynchronous delivery methods. Instructors use a range of teaching tools and well-designed learning activities to create an engaging and comprehensive online classroom environment. Electronic bulletin boards, computer-mediated class discussions, blogs, video conferencing, and web streaming are some of the alternative delivery methods instructors use.

Hybrid Courses

Hybrid courses take advantage of the best features of face-to-face and online learning. Three-to-four day concentrated intensives at Carey form the core of the course; students and instructors benefit from nuanced interaction and in-person discussion. Surrounding the intensive, the online module enables students to dig deeply into the course content and its application.

Faculty-directed Guided Studies

Students who wish to study areas of interest beyond those in the established curriculum have an opportunity to custom-make courses as a faculty-directed guided study. Students are encouraged to shape their own learning goals and outcomes in consultation with the instructor delivered by one-on-one or small group experience. Details regarding such courses are available from the Office of Student Life.

Spiritual Formation

Besides the academic requirements, the Carey curricula also includes non-credit requirements that encourage a holistic development of a Christian leader. Spiritual formation is an essential part of theological education. Students at Carey are mentored to develop and maintain sustainable spiritual habits for personal growth and for long-term ministry engagement. Each student will develop a sustainable plan for personal spiritual formation when they begin their study at Carey. Students will have the opportunity to share insights with their peers through the spiritual formation small groups guided by a faculty member.

Mentorship

Carey sees mentorship, learning from the lives of those who have demonstrated ministry competence and personal character, as a crucial aspect of theological education. The goal is to foster accountability and support like the relationship which Paul and Timothy had. Each student will engage in a one-year mentorship/spiritual direction experience as part of their final year capstone and practicum requirements choosing from the pool of Carey “certified” mentors and approved spiritual directors.

FACULTY

Core Carey Faculty

The core Faculty team are formally appointed by Carey to serve the College through their teaching and academic leadership. They oversee and anchor the curriculum, approve academic policy, give leadership to programs, and speak into institutional life with godly academic perspective. A number of the core faculty have offices on the Carey campus; several are located at a distance.

- Les Biggs, D.Min.
MASF and CSF Program Director
Professor of Practice (Spiritual Formation)
- Joyce Chan, Ph.D.
Vice President Academic
Professor of Church History
- Colin Godwin, Ph.D.
President
- Timothy Ngai, Ph.D.
Chinese MASF and CSF Director
Associate Professor of Family Ministry and Spiritual Formation
- Clement Tong, Ph.D.
Director of Chinese Ministries Programs
Biblical Studies
- Ken Radant, Ph.D.
Associate Dean, Teaching and Learning
Associate Professor of Theology
- Bernie Potvin, Ph.D.
Senior Director of Curriculum Design and Assessment
Professor of Christian Education
- William Brackney, Ph.D.
Doctor of Ministry Program Director
Pioneer MacDonald Chair of Baptist Theology and Ethics

Active Adjunct Faculty

A longer (but not exhaustive) list of adjunct, visiting, and former core faculty who have taught at Carey during the past few years would include:

Rev. Dr. Peter Ahn	Dr. Barbara Leung-Lai
Rev. Dr. Ellis André	David Nacho
Rev. Dr. Kyung Baek	Rev. Dr. Laura Nelson
Rev. Dr. John Chan	Dr. Greg Odgen
Rev. Dr. Leo Chia	Rev. Dr. David Pao
Rev. Dr. David Chiu	Rev. Dr. Paul Pearce
Lucila Crena	Dr. Joyce Peasgood
Chuck Cruise	Dr. Dan Russell
Dr. Brad Eastman	Rev. Dr. Axel Schoeber
Dr. Allan Effa	Rev. Dr. Craig Smith
Dr. Darrell Guder	Rev. Dr. Barry Stricker
Dr. Scott Hagley	Dr. Chloe Sun
Dr. Irving Hexham	Karina Vargas
Rev. Dr. Samuel Ho	Dr. Jonathan Wilson
Rev. Darrell Johnson	

CAREY ACADEMIC PROGRAMS

Overview: Degrees, Diplomas, Certificates

D.Min. – Doctor of Ministry: an advanced degree for experienced pastoral leaders, designed to enhance leadership skills and theological reflection. (30 credit hours)

M.Div. – Master of Divinity: the standard seminary program for preparing pastoral leaders provides a thorough foundation of biblical, theological, and ministry studies for pastoral leadership. (72 credit hours)

MPM – Master of Pastoral Ministry: a compressed pastoral training degree covers essential biblical, theological, ministry subjects, to make ministry training accessible. (48 credit hours)

MACM – Master of Arts in Christian Ministry: a theological-integration degree for Christian leaders offers theological training with a focus on integration, making Christian faith and mission relevant in specific ministry contexts. (48 credit hours)

MASF – Master of Arts in Spiritual Formation: a degree focusing on spiritual growth and leadership nurtures personal spiritual formation, provides skills and tools to lead others in spiritual formation. (48 credit hours)

Certificate/Diploma in Ministry – 1 to 2 year programs of study for growth, development of ministry competencies. Nurtures personal and spiritual growth, theological understanding, skills for more effective ministry. (30 credit hours)

Please note: Carey Diplomas are graduate-level study, Certificates are offered at the undergraduate level.

Certificate/Diploma in Christian Studies – 1 to 2 year programs of study for growth, enrichment. Nurtures personal and spiritual growth, theological understanding, establishes ministry foundations. (24 credit hours)

Specialized Certificate/Diploma Programs – 1 year programs promoting personal and spiritual growth with focused coursework in an area of specialization. (12 credit hours)

Cornerstone / Vocational Discernment Certificate/Diploma – 1 year program in general biblical and theological studies, promoting personal and spiritual growth and laying a foundation for future study if desired.

To apply for any of Carey's programs, please visit our website at: <https://learn.carey-edu.ca/apply/> or email admissions@carey-edu.ca

DIPLOMAS, CERTIFICATES, NON-DEGREE PROGRAMS

Carey Certificates and Diplomas at a Glance

Cornerstone/Vocational Discernment Certificate/Diploma (12 credits)	Certificate/Diploma in Spiritual Formation (12 credits)	Certificate/Diploma in Christian Studies (24 credits)	Certificate/Diploma in Ministry (30 credits)
Foundations (12) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module 		Foundations (12) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module 	Foundations (15) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module • Bible Foundation
	<ul style="list-style-type: none"> • Inward Journey • Outward Journey 		Direction (6) <ul style="list-style-type: none"> • Pastoral Life: Calling, ID, & Ethics • The Gospel in a Multicultural World
		Specialization Electives (12)	Focus (6) – a total of 6 credits (at least 1 from each category) from the following areas: <ul style="list-style-type: none"> • Proclamation • Evangelism & Mission • Pastoral Care • Leadership & Administration Plus Baptist Identity (for CBWC students)
			Synthesis (3) <ul style="list-style-type: none"> • Practicum & Mentorship
		Non-credit requirements: Orientation, Retreat, Small Groups, Spiritual Disciplines, Cultural Immersion	Non-credit requirements: Orientation, Retreat, Small Groups, Spiritual Disciplines, Cultural Immersion

Specialized Diploma in Campus/College Student Ministries

Course Requirements	For IVCF Staff and campus ministers	For College/ Young Adult ministers in general
Foundations for Campus Ministries (IVCF curriculum) – 6 credits	x	
Mark Studies (IVCF curriculum) – 3 credits	x	
The Gospel in a Multi-cultural, Multi-faith World – 3 credits	x	x
Transforming Discipleship – 3 credits	x	x
Guided Study on college/young adult ministries – 3 credits		x
2 Electives – 6 credits		x
TOTAL	15 credits	15 credits

The new Diploma in Campus/College Student Ministries can be expanded into a specialized Diploma in Christian Ministry, or built into an M.Div. or MACM as a specialization.

Certificate and Diploma in Ministry (30 credits)

The Certificate and Diploma in Ministry program is designed to equip people for ministry in a variety of environments, with a particular focus on the local church. It is suitable for those seeking personal growth, spiritual formation and a more mature understanding of theology. The program develops a measure of professional competence, stimulates growth in biblical and theological foundations for ministry, and calls students to a renewal in their personal life of faith.

Certificate and Diploma in Christian Studies (24 credits)

The Certificate and Diploma in Christian Studies program is designed to equip people for Christian living and ministry in the context of their daily lives. It is suitable for those seeking personal growth, spiritual formation, and a more mature understanding of what it means to follow Jesus. The program stimulates growth in biblical and theological foundations and calls students to a renewal in their personal life of faith.

Spiritual Formation Certificate/Diploma (12 Credits)

Offered through the Centre for Spiritual Formation (CSF), which exists to cultivate a deeper, more intimate relationship with Christ within the lives of its participants. The program provides a variety of learning experiences that involves instruction and reflection, thoughtful practice and spiritual companionship, service and prayer. The CSF is for all who want to move from simply wanting a life with God to learning to live it. It is a 12-month program, available at different academic levels. Credits earned at the CSF program at the diploma level or above can be transferred into a degree program.

Diploma In Campus/College Student Ministries (12 credits)

In partnership with InterVarsity Christian Fellowship, Carey offers a diploma specializing in campus ministry and/or ministry to college students and other young adults in the local church. Campus ministers and IVCF staff take a specialized track which combines regular IVCF training curriculum and relevant Carey courses. Students who are not associated with IVCF can take advantage of the same resources and study alongside IVCF staff members, but with more latitude for customization using 6 credits of electives.

Cornerstone/Vocational Discernment Certificate/Diploma (12 credits)

Do you desire to equip yourself to engage in God's mission in the world with other Christians who love God? This is what this cornerstone module is about. This one-year interdisciplinary certificate/diploma provides you with the opportunity to think, articulate, and act on the calling, identity and mission as God's people in the framework of the Great Commandment and the Great Commission.

There are nine key questions that we will consider in this interdisciplinary cornerstone program:

1. How do we know God, the One who calls us into a love relationship?
2. Who is the God Christians believe, love, and serve?
3. Who is Jesus Christ?
4. What is the Gospel?
5. What is the mission of God's people?
6. What is the work of the Holy Spirit in God's people?
7. How does the church express God's love to others?
8. How do I live out the gospel in everyday life?
9. How do I bring all this together? In my own life, in my theological formation, in my ministry, now and forward

Note: The Cornerstone Diploma, taken in graduate credits, is completely transferrable into all of Carey's Master's degree programs.

Mentored Ministry (non-credit)

Mentored Ministry is a partnership program between the Canadian Baptists of Western Canada (CBWC) and Carey Theological College for those who are in their first years of ministry, many of whom will be preparing for appearance before the denomination's Ordination Examining Council. The program includes those who come to the CBWC from denominations outside of the Baptist World Alliance.

Mentored Ministry Requirements include:

- 1) regular interaction between the intern and a pastoral mentor;
- 2) the completion of four-page evaluation forms, one by the intern, one by the mentor;

For those proceeding to ordination:

- 3) the development, in concert with the mentor, of several statements (about 8 pages in total) for presentation to the Ordination Examining Council (instructions are sent from the CBWC to those who are ready);
- 4) a mini-semester under the auspices of Carey Institute that provides opportunity for reflection on ministry and ordination, and feedback on the intern's draft of the ordination statements.

Policies for all Certificate and Diploma Programs

Admissions Requirements

1. A recognized Bachelor's degree (for diploma level) OR Grade 12/ high school completion (for certificate level) from an accredited institution with a minimum of B- average (2.70 GPA).
2. A letter of affirmation from the church supporting the applicant for theological studies where the applicant is a currently active member of the congregation.
3. A completed online application submitted to the Office of Student Life with application fee and prospectus detailing:
 - The applicant's journey of the Christian faith
 - The applicant's relationship with his/her community of faith
 - Reasons for applying to the program
 - Description of current ministry context and ministry goals for the future
 - A self-assessment of one's character and ministry giftedness
 - Any other relevant information for consideration of admission
4. Two completed personal confidential reference forms sent directly through the electronic link provided by Populi, our student information system:
 - Pastoral Reference: one of which must be from the pastor of the church in which the applicant is currently attending, sent directly to the college. If the applicant is a pastor, then a letter from a denominational or congregational leader will be suitable.
 - Character Reference: must be from someone unrelated to the applicant by genealogy
5. Official transcripts from all schools attended or a notarized letter accompanying a copy of the original transcript must be submitted.
6. Ability to learn and use technology for learning and communications.
7. An interview with the admissions officer or program committee member.
8. Applicants whose first language is not English must satisfy competency requirements in this area to study in courses that are delivered in English. Options to satisfy this requirement are outlined in the General Information section.
9. The applicant should be a mature Christian showing an aptitude for ministry.
10. A current photograph.

Graduation Requirements

1. Graduate Studies Orientation & Cornerstone Module: Students are highly encouraged to register both courses and the orientation together to enter into a cohort of study that nurtures continuing friendships. All students studying at the graduate level are required to complete the Graduate Studies Orientation within the first-year of their study. Please consult the Course Schedule on our website for dates.
2. Complete the required number of credit hours of study according to the specific degree program curriculum. All courses need to be successfully completed with a minimum 2.70 GPA (B-) throughout the program of study. Students who fail to maintain the minimum GPA will be put on probation.
3. No violation of any academic policy or student code of conduct set forth in the catalogue and the student handbook.
4. All due accounts with Carey Theological College and the Carey Centre are paid in full.
5. Senate approval before graduation.

MASTER'S DEGREE PROGRAMS

Carey Master's Degree Requirements at a Glance

M.Div. (72 credits)	MPM (48 credits)	MACM (48 credits)	MASF (48 credits)
Foundations (15) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module • Bible Foundations 	Foundations (15) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module • Bible Foundations 	Foundations (15) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module • Bible Foundations 	Foundations (15) <ul style="list-style-type: none"> • Interdisciplinary Cornerstone Module • Bible Foundations
Direction (12 credits) <ul style="list-style-type: none"> • Faith & Life: Church • Pastoral Life: Calling, ID, & Ethics • The Gospel in a Multicultural World • Interpersonal Skills & Conflict Resolutions 	Direction (12 credits) <ul style="list-style-type: none"> • Faith & Life: Church • Pastoral Life: Calling, ID, & Ethics • The Gospel in a Multicultural World • Interpersonal Skills & Conflict Resolutions 	Direction (12 credits) <ul style="list-style-type: none"> • Faith & Life: Church • 3 additional Faith & Life Courses 	Direction (12 credits) <ul style="list-style-type: none"> • Inward Journey • Outward Journey
Focus (24 credits) – one course from each area and one additional elective from each category: <ul style="list-style-type: none"> • Proclamation • Evangelism & Mission • Pastoral Care • Leadership & Administration 	Focus (12 credits) – one course from each area: <ul style="list-style-type: none"> • Proclamation • Evangelism & Mission • Pastoral Care • Leadership & Administration 	Specialization Electives (12 credits)	Specialization Electives (12 credits)
Specialization or Free Electives (12 credits)			
Synthesis (9 credits) Practicum, Capstone Project & Mentorship	Synthesis (9 credits) Practicum, Capstone Project & Mentorship	Synthesis (9 credits) Practicum, Capstone Project & Mentorship	Synthesis (9 credits) Practicum, Capstone Project & Mentorship
Non-credit requirements: Orientation, Retreat, Small Groups, Spiritual Disciplines, Cultural Immersion	Non-credit requirements: Orientation, Retreat, Small Groups, Spiritual Disciplines, Cultural Immersion	Non-credit requirements: Orientation, Retreat, Small Groups, Spiritual Disciplines, Cultural Immersion	Non-credit requirements: Orientation, Retreat, Small Groups, Spiritual Disciplines, Cultural Immersion

Master of Divinity (M.Div., 72 credits)

The Master of Divinity degree is widely recognized as the foundational program to prepare persons for ordained ministry and for pastoral leadership in congregations and other settings.

Carey's M.Div. program is designed with the conviction that preparation for ministry is most effective when located in the local church. Students remain rooted in their primary community during their course of study, continuing to grow and learn in their own place of life and ministry. In this way, students contextualize their learning in a ministry setting that is familiar to them, and their preparation contributes to their ministry commitments, rather than disrupting them.

Carey's program design is built on partnership and participation from the student's community of faith, including the local church, peers, spiritual companions and mentors, for ministerial formation. Courses in the M.Div. program make extensive use of online interaction, in combination with face to face classroom sessions in hybrid classes. The low student-to-faculty ratio keeps class sizes small so students get close interaction with their instructors. State-of-the-art learning technologies, hosted and supported by UBC, ensure that students fully engage the community and learning, whether students are located in Vancouver or elsewhere.

The M.Div. Program seeks to equip students with broad capacity, covering biblical knowledge, theological understanding, knowledge of Christian heritage, personal and relational maturity, spiritual formation, prophetic and priestly orientation, and congregational and community leadership. While each area receives its due place and emphasis within the program, the themes of personal maturity, spiritual formation and ministry practice, which make up one-sixth of the program, are emphasized.

Suggested program sequencing (for part-time students)

	Fall	Winter	Spring	Summer
Year 1	Cornerstone Module (12)			Bible GS
Year 2	F&L Church	The Gospel in a multi-cultural world	Focus #1	Focus #2
Year 3	Pastoral Life	Interpersonal Conflicts	Focus #3	Focus #4
Year 4	Focus Elective #1	Focus Elective #2	Sp/Free Elective #1	Sp/Free Elective #2
Year 5	Focus Elective #3	Focus Elective #4	Sp/Free Elective #3	Sp/Free Elective #4
Year 6	Capstone, Practicum, Mentorship (9)			

Master of Pastoral Ministry (MPM, 48 credits)

The goal of the Carey Theological College Master of Pastoral Ministry is effectiveness in Christian service. The program focuses on the development of ministry competence (skills and abilities), and on the deliberate enhancement of personal character and pastoral identity.

The MPM is designed around the same general areas of emphasis as the M.Div., helping students: to discern the work of God through knowledge of Scripture and history and through personal involvement in service; to nurture spiritual growth in themselves and in others; to engage in ministry that embodies the gospel and advances the Kingdom of God; and to help form disciples in the context of authentic Christian community. Like the M.Div., it is structured so that students are able to remain in their primary community while they study, preserving their support networks and promoting integration of study, life, and service.

The MPM lays a foundation of biblical and theological understanding and knowledge of Christian heritage, blended with personal growth, spiritual formation, and cultivation of essential ministry skills. It also includes some space for specialization through elective courses. Though it is a more selective and less in-depth program of study than the M.Div., it provides a framework of invaluable resources for the individual entering Christian ministry, and a strategic enrichment opportunity for life-long learners who are already in ministry. The MPM also ladders smoothly into the M.Div. for those who desire to go further in their seminary education.

Suggested program sequencing (for part-time students)

	Fall	Winter	Spring	Summer
Year 1	Cornerstone Module (12)			Bible GS
Year 2	F&L Church	The Gospel in a multi-cultural world	Focus #1	Focus #2
Year 3	Pastoral Life	Interpersonal Conflicts	Focus #3	Focus #4
Year 4	Capstone, Practicum, Mentorship (9)			

Master of Arts in Christian Ministry (MACM, 48 credits)

The purpose of the Master of Arts in Christian Ministry program is to equip competent Christian leaders in some form of specialized ministry through contextualized theological education, with a focus to help Christian leaders to integrate faith and life through an interdisciplinary approach. This degree will be offered online with three language options (English, Chinese and Spanish). In some specializations there may also be opportunities for students to gather in regional onsite learning. The courses are designed and guided by highly qualified teachers in a student-centered, context-sensitive, narrative-based learning environment.

Through this program students will be able to:

- Develop capacity for critical and constructive theological reflection on vocation and ministry in their specific contexts
- Construct meaningful applications of their Christian faith in their daily living and vocation
- Acquire necessary skill sets for practicing missional living in the context of their vocational call
- express growth in personal, relational, and spiritual maturity.

The curriculum incorporates the opportunity to specialize in an area such as interdisciplinary theology, Chinese church ministry, and missional communities.

Suggested program sequencing (for part-time students)

	Fall	Winter	Spring	Summer
Year 1	Cornerstone Module (12)			Bible GS
Year 2	F&L Church	F&L #1	Elective #1	Elective #2
Year 3	F&L #2	F&L #3	Elective #3	Elective #4
Year 4	Capstone, Practicum, Mentorship (9) + Elective #5			

Master of Arts in Spiritual Formation (MASF, 48 credits)

The Master of Arts in Spiritual Formation prepares persons to offer leadership in the area of spiritual formation in congregations and other settings, which may include congregational formation ministries, lay leadership training, spiritual direction and retreat ministries. The MA in Spiritual Formation is shaped by the conviction that the process of being formed by the Holy Spirit through God into the likeness of Christ involves both the inward journey of a deepening life with God and the outward expression of that life in compassion. Designed with two seven-day retreats at the heart of the program, the MASF is a 48 credit hour program, delivered through a blend of hybrid and on-line courses.

Through the MASF Program, Carey endeavors to equip students to:

- Think biblically and theologically about spiritual formation and the experience of the Christian life; situate life experiences in relationship to formative biblical movements and learn to find lives narrated into the Great God Story.
- Appreciate how persons in various times have come to know and be formed by God; be encouraged by the persistence of God with God's people, and deepen respect for the diverse ways in which God's people have responded to the invitation to live a deepening life with God.
- Evidence practices and perspectives that sustain life with God; deepen Christian character and increase self-understanding.
- Design, lead and assess ministries of spiritual formation and the public work of the church.

All MASF students are required to complete the seven-day signature retreat/hybrid courses through the Centre for Spiritual Formation. CSF 500 & 610 are designed to foster both the practice of personal spiritual disciplines and spiritual companionship through community living.

Following the first 7-day retreat, students enter a 6-month period of guided and peer-supported study and development that includes spiritual companionship and personal study. The primary focus is the participants' personal spiritual development in the context of his or her own life and ministry. Following the second retreat, students develop their spiritual practices and awareness of participating in the unfolding plan of God for this world. This is done under the guidance of a spiritual director, through planning and fulfilling a volunteer project of their own design and other assignments. Meeting with their spiritual companionship group may continue.

Suggested program sequencing (for part-time students)

	Fall	Winter	Spring	Summer
Year 1	Cornerstone Module (12)			Bible GS
Year 2	CSF 500: Inward Journey		Elective #1	Elective #2
Year 3	CSF 600: Outward Journey		Elective #3	Elective #4
Year 4	Capstone, Practicum, Spiritual Direction (9) + Elective #5			

Specializations within Master's Programs

Specializations allow students to go in-depth in an area of study according to their interest and ministry needs. Specializations are offered by cohort basis. Applicants should check with the Office of Student Life for a schedule of specialization offerings and language availability.

Preaching

"How beautiful are the feet of those who bring good news" (Romans 10:15). The goal of this specialization is to further equip and empower preachers to preach the good news with greater insight into the task of preaching and with greater understanding of the news preachers preach. Among the many issues we address are the critical ones: Why does "the foolishness of preaching" work? How do we more faithfully participate in that working? How do we say the gospel in our various contexts? What are the dynamics of preparation to preach? How do preachers stay alive in the good news and the life of the Spirit? What do we expect to happen when we preach? How can congregations release their preachers to do the work necessary to preach well? Join us in a rigorous, challenging, practical, and refreshing journey into the heart of the mystery of preaching.

Sample Courses:

- Why Preaching Transforms Life: Forming a Biblical Theology of Word and Spirit
- The Life of the Preacher: Identity, Calling, Mission
- Preaching Styles
- Special Topics in Preaching

Spiritual Formation (through the participation of the CSF)

The Centre for Spiritual Formation (CSF) exists to cultivate a deeper, more intimate relationship with Christ within the lives of its participants. The program provides a variety of learning experiences that involves instruction and reflection, thoughtful practice and spiritual companionship, service and prayer.

Required Courses:

- Inward Journey
- Outward Journey

Sample Electives:

- Introduction to Spiritual Direction
- Leading Spiritual Formation Ministries
- Classics of Christian Spirituality
- Spiritual Formation of Children and Families

Bible Study and Teaching

The Bible Study and Teaching specialization is designed to help Christian leaders and pastors to go deeper in their understanding of God's word and equip them with the tools to teach the Bible to others.

Sample Courses:

- The Upper Room Discourse
- Reading Romans
- Reading Song of Songs
- Daniel and the Apocalyptic literature

North American Chinese Church Ministries (NACCM)

The North American Chinese Church Ministries (NACCM) specialization is designed to provide contextualized training for leadership in trilingual (Mandarin, Cantonese and English) and bicultural (Chinese and Western) North American Chinese Church communities, helping students to learn, reflect, dialogue, and integrate the universal Christian tradition within the North American Chinese church context, in order to take up roles as second and third-generation leaders and to meet the particular challenges and opportunities in the modern Chinese church.

Sample Courses:

- Reading the Context of the North American Chinese Churches
- Leadership Issues in the North American Chinese Churches
- Rethinking the Mission of the North American Chinese Churches
- Chinese Church History

Campus/College Student Ministries

Through partnership with InterVarsity Christian Fellowship, Carey has developed a Diploma program in Campus/College Student Ministries, providing training and resources to enrich ministry in a campus environment or among young adults in the local church. Courses in this area may be taken as electives in Carey's Masters Programs to form a specialization in Campus and/or College Student Ministries.

Sample Courses:

- Foundations for Campus Ministries (IVCF)
- IVCF Emerging Leadership
- Spiritual Formation in the Gospel of Mark
- Transforming Discipleship
- Special Topics: Young Adult Ministries

Policies for all Masters Programs

Admissions Requirements

1. A recognized Bachelor's degree from an accredited institution with a minimum of B-average (2.70 GPA) in undergraduate studies.
2. A letter of affirmation from the church supporting the applicant for theological studies where the applicant is a currently active member of the congregation.
3. A completed online application submitted to the Office of Student Life with application fee and prospectus detailing:
 - The applicant's journey of the Christian faith
 - The applicant's relationship with his/her community of faith
 - Reasons for applying to the program
 - Description of current ministry context and ministry goals for the future
 - A self-assessment of one's character and ministry giftedness
 - Any other relevant information for consideration of admission
4. Two completed personal confidential reference forms sent directly through the electronic link provided by Populi, our student information system:
 - Pastoral Reference: one of which must be from the pastor of the church in which the applicant is currently attending, sent directly to the college. If the applicant is a pastor, then a letter from a denominational or congregational leader will be suitable.
 - Character Reference: must be from someone unrelated to the applicant by genealogy
5. Official transcripts from all schools attended or a notarized letter accompanying a copy of the original transcript must be submitted.
6. A sample academic paper or other formal written piece demonstrating one's ability to write at a graduate level—building an cogent argument, communicating effectively, formatting appropriately, etc. (This requirement can be satisfied by submitting (a) an unmarked version of a paper written for another academic program, or (b) a substantial article, or (c) a thoughtful 1,000-word essay or book review on a subject related to the degree program you are seeking to take at Carey.)
7. Ability to learn and use technology for learning and communications.
8. An interview with the admissions officer or program committee member.
9. Applicants whose first language is not English must satisfy competency requirements in this area to study in courses that are delivered in English. Options to satisfy this requirement are outlined in the General Information section.

10. The applicant should be a mature Christian showing an aptitude for ministry.
11. A current photograph.

General Masters Degree Program Policies

1. No more than 25% of the degree program credits (18 credits for M.Div., 12 credits for MPM, MACM & MASF) may be earned from advanced standing and no more than 50% (36 credits for M.Div., 24 credits for MPM, MACM & MASF) can be shared or transfer credits.
2. Normally a maximum of 9 credit hours of guided study courses may be applied toward a 48-hour Master's program, and 12 credit hours of guided studies toward a 72-hour M.Div. Students with specialized interests or curricular needs may petition the Dean's Office for permission to increase this limit.
3. All students are required to complete the capstone project, mentorship and practicum (a total of 9 credits) at Carey. *Please note that at least 3 credits should be taken under supervision at Carey if students are projecting for CPE (Clinical Pastoral Education) credit.
4. It should be noted that both required and elective courses can be changed by Senate decision without public notice.
5. Students in all master's degree programs are required to maintain a minimum B- average or better. If a student achieves final course grades below B- in 3 courses, or fails to complete 3 courses in the specified time frame, that student will be placed on Academic Probation. Students on Academic Probation will be monitored by the Office of Student Life, which may recommend one of several alternatives including remedial work, personal counseling, extension of time to complete the program, or withdrawal from studies.
6. After 1-year of inactivity (not registering for a course), a student's status become inactive and he/she may pay an extension fee to maintain one's student status. After a 3-year period of inactivity, a student will be automatically removed from the program. An appeal for exception may be made to the Vice President Academic through the Office of Student Life.
7. All degrees at Carey Theological College are granted by the Carey Theological College Senate, upon recommendation of the President or appointee of Carey Theological College. Degrees are awarded to the student publicly at the annual graduation event.

Graduation Requirements

1. Graduate Studies Orientation & Cornerstone Module: Students are highly encouraged to register both courses and the orientation together to enter into a cohort of study that nurtures continuing friendships. All Master's degree students are required to complete the Graduate Studies Orientation within the first-year of their study. Please consult the Course Schedule on our website for dates.
2. Complete the required number of credit hours of study according to the specific degree program curriculum. All courses need to be successfully completed with a minimum overall 2.70 GPA (B-) throughout the program of study. Students who fail to maintain the minimum GPA will be put on probation.
3. Student Portfolio & Capstone Project: Each student enrolled in the Master's degree program at Carey is required to create and maintain a student portfolio to chart the growth in specific competency areas in one's program of study where the culmination of evidences of the competencies will be demonstrated through the capstone project. Students are required to do an oral presentation of their capstone project prior to graduation.
4. In compliance with all academic polices and student code of conduct set forth in the catalogue and the student handbook.
5. All due accounts with Carey Theological College and the Carey Centre are paid in full.
6. Senate approval before graduation.
7. Program-specific graduation requirement for the M.Div. and MPM: Affirmation for Ministry review.

Theological schools are conscious that the completion of an M.Div. or other seminary degree does not, in itself, suffice to equip an individual for effective Christian ministry. Preparation to serve as a ministry leader involves a multi-dimensional mix of calling, gifting, equipping, affirming, collaborating, and other aspects of an individual's life, encompassing the academic, spiritual, personal, social, and vocational. With this in mind, the Carey ministry-focused degrees include a process of discernment which engages faculty, students, and others of the course of a student's degree program. The aim of this process is to identify and encourage the student's gifts for ministry, to enrich his/her preparation for a lifetime of faithful and joyful ministry, and to formally express the school's conviction that this student is truly called and equipped to move into the next stage of ministry in a way that extends beyond the mere completion of the academic degree.

The Affirmation for Ministry process begins in conjunction with admission, which includes an admission interview where attention focuses on the student's call to and preparation for ministry. Both the student and the student's referees are asked to identify areas of strength and weakness that will require attention during the student's education. The process is particularly linked to the Cornerstone and Capstone modules, though it takes progress through the entire degree into consideration.

The Carey faculty recognize that ministry is empowered by grace and that readiness for ministry is different for each student, but this recognition accompanies the conviction that readiness for ministry also entails commitment, discipline and excellence. Suitability for ministry is also part of the discernment process and the faculty reserves the right to withhold affirmation if a student is considered to be unfit or unsuitable for ministry.

The granting of the Affirmation for Ministry designation is not a formal requirement for graduation from the M.Div. and MPM programs; a student who completes the degree requirements will graduate even if Affirmation is withheld at this time. The review process, with its relevant reflection and feedback exercises, is a requirement of the program. Where granted, Affirmation for Ministry is noted in the graduating student's records.

Orientation

The Graduate Studies Orientation introduces the learning objectives of the degree program and prepares students for academic studies while remaining involved in practical ministry. It provides a foundation for the process of discernment of ministry gifts and skills and the deepening of Christian character, which are integral to readiness for ministry. Various assessment and leadership discernment tools will be introduced.

Note to students from Canadian Baptists of Western Canada (CBWC) Churches anticipating professional ministry: Students who wish to be placed with Canadian Baptists of Western Canada churches or its ministries, or who wish to apply to Canadian Baptist Ministries, should identify themselves on the application form. The registrar's office will provide further and current information regarding the process toward recognition as a 'Ministerial Candidate' (as well as validation for assistance from student aid funds).

DOCTORAL-LEVEL PROGRAMS

Carey Doctoral Program Requirements at a Glance

D.Min. (30 credits)	Advanced Diploma (12 credits)
Foundations for D.Min. Studies (6)	
Specialization Electives (15)	Specialization Electives (12)
Doctoral Project (9)	

Doctor of Ministry (D.Min., 30 credits)

The Doctor of Ministry program at Carey Theological College is founded on the conviction that effectiveness in practice grows out of thoughtful, reflective integration of theology, mission and ministry.

Through the program, we intend to help leaders become more:

- faithful and joyful in the practice of mission and ministry
- intentional in the integration of theology, ministry and mission
- committed and hopeful in their places of mission and ministry

The Carey D.Min. program is embedded in the life-stream of the church and is therefore normally offered only to those who will be engaged in active Gospel ministry for the duration of the program. An action-reflection process is employed throughout the program and students are regularly directed to the context of their specific ministry settings.

Characteristics of the Carey D.Min. Program

Ministry Based Learning: The Carey Theological College Doctor of Ministry degree is a competency-based and context-based advanced ministry studies program. Not only do the students benefit from the classroom, projects, and peer interaction in the process of D.Min. study; it is expected that the ministry setting (often, but not always, a congregation) also benefits from this educational process. As a result, the ministry and mission of the community are enhanced.

Collaborative Learning: Collaboration is an important aspect of professional graduate education. Ministry professionals frequently discover they are challenged to a greater excellence from involvement with a quality peer group. Carey's D.Min. program creates an

environment that encourages collaborative learning with other Christian leaders in the classroom, and fosters lifelong companionships in ministry.

Professional Learning: The D.Min. program is designed to enhance professional development of persons engaged in Gospel ministry, in their area of specialization. Carey faculty members are committed to designing courses of high quality content and innovative pedagogy to enable experienced, professional adult learners to maximize their learning.

Customized Learning: Each D.Min. participant will receive supervisory support throughout the program. Students are encouraged to discuss their program goal and professional growth with the program faculty. Supervisors who are experts in the field of study and familiar with the student's ministry context will be an integral part of the learning resources Carey is committed to provide to our D.Min. students.

D.Min. Streams of Specialization

Each student will select, in consultation with the D.Min. program director, a stream of emphasis for Stages Two and Three of the program. The streams/specializations will be taught as individual/group directed studies led by world class subject experts in the area. Students will participate in an interdisciplinary online peer seminar, facilitated by a core faculty member or adjunct teaching faculty member who specializes in facilitating online peer learning at the doctoral level.

Preaching and Worship

The Preaching and Worship Stream seeks to explore aspects of preaching and worship in the Christian Church, with particular reference to the Evangelical experience. By working with subject specialists and experienced practitioners, students will read broadly and reflect on their own experience in ministry.

Global Christianity and Cross-cultural Ministries

The Global Christianity and Cross-cultural Ministries Stream is designed to explore the interaction of Christian doctrine and ethics within the Christian traditions and with other religious traditions. Of particular interest are human rights, emerging geo-political issues, and global spiritualities.

Emerging Congregational Ministry

The Emerging Congregational Ministry Stream is designed to equip students to conduct congregational analyses, compare various models of congregational life, and contextualize emerging churches. Of particular concern are women in leadership roles, the ministry and mission of the whole people of God, and the dynamics of religious voluntarism.

D.Min. Requirements (TOTAL: 30 Credits)

- *Interdisciplinary Ministry Reflection & Doctoral Studies Foundations* (6 credits): This module includes advanced library orientation and research methodology for doctoral studies, biblical, theological, historical, contextual, and cultural reflection for mission and ministry as well as character and spiritual formation through professional ministry reflection group participation.
- *Specialization Electives* (15 credits): with a variety of options from Carey courses, conference courses, transfers, and a maximum of 2 courses offered as guided study, students shape the curriculum in the direction they want. Students can specialize in a focus area of choice (e.g. preaching, missional leadership, pastoral care, spiritual direction) or take a variety of courses as electives
- *Integration* (9 credits): The integration represents the final stage of the D.Min. program. This includes the doctoral project proposal, ministry context engagement and the writing of the doctoral thesis. The students will be admitted into D.Min. candidacy and is only allowed to continue to the thesis stage upon the approval of the doctoral project proposal by the doctoral committee.

Suggested 4-Year Plan of Study (30 Credit Hours)

	Fall	Winter	Spring	Summer
Year 1		Ministry Reflection & Doctoral Studies Foundations (6)		Elective #1
Year 2	Elective #1	Elective #2		Elective #3
Year 3	Elective #3	Elective #4		Project Proposal
Year 4	Doctoral Project (9)			

Advanced Diplomas – With Specializations

Carey Theological College is committed to offer lifelong learning experiences for Christian leaders and pastors. The advanced diplomas are designed for professionals who graduated with a Master’s degree and would like to see further continuing education in a specialized area of ministry. Courses offered at the advanced diploma level are transferrable to the Doctor of Ministry program, if a student meets all the admissions criteria for the program.

The same streams of specialization available in the D.Min. program (Preaching and Worship, Global Christianity, Emerging Congregational Ministry) may be taken within an Advanced Diploma.

DOCTORAL PROGRAM POLICIES

Admissions Requirements

For the Doctor of Ministry

1. A Master of Divinity (M.Div.) degree or its equivalent (72 graduate level credits) from an institution accredited by the Association of Theological Schools in the United States and Canada (or equivalent), with a minimum of B+ average (3.3 GPA).
2. A minimum of three years in active professional ministry after graduation, and being currently engaged in ministry.
3. Basic computer and internet skills.
4. A completed application submitted online, with the following supporting documents:
 - Verification of church affiliation
 - Official transcripts from all post-secondary schools attended
 - A letter of endorsement in support of enrollment in the Doctor of Ministry program from the congregation or employing agency, indicating support for D.Min. studies, financial assistance (if any), and clearance of sufficient time to undertake doctoral studies.
 - A current C.V.
 - A written statement of 1,000 words detailing: (1) Ministry experience and view of ministry; (2) Reasons for pursuing D.Min. education; (3) Goals for the program and vision for the future of your ministry; (4) Proposed area of interest for ministry project and key ministry questions
5. Three letters of reference, one each from:
 - Academic reference: person competent to address the applicant's academic abilities to undertake doctoral studies
 - Character Reference: Colleague in ministry to address character and giftedness and professional suitability for the program
 - Reference from ministry supervisor or Denominational official

Each letter of reference should detail the degree of effectiveness in current professional ministry (or in the case of the Seminary reference, as an M.Div. student in seminary), in ability to do analytical work, and promise of professional growth. Referees must have known the applicant for over one year and should not be related to the applicant.

6. A sample academic paper or other formal written piece demonstrating one's ability to write at the doctoral level—building an cogent argument, communicating

effectively, formatting appropriately, etc. (This requirement can be satisfied by submitting (a) an unmarked version of a research paper written for another academic program, or (b) a substantial article written for formal or informal publication, or (c) a thoughtful 1,000-word essay or book review on a subject related to the D.Min. program.)

7. Application Fee
8. An interview with the Doctor of Ministry Program Director.
9. Applicants whose first language is not English must satisfy competency requirements in this area to study in courses that are delivered in English. Options to satisfy this requirement are outlined in the General Information section.
10. Approval of the D.Min. Program Director and the Admissions Committee. Applicants who are deemed deficient in a specific area will be asked to meet the requirements specified by the Admissions Committee before being admitted to the D.Min. program.
11. The College does not discriminate on the basis of gender, nationality, race, or denominational affiliation. Because of the nature of this program, it is offered only to those who will be in a position of recognized ministry leadership for the duration of the program.
12. Admission is granted by the Admissions Committee and will be in writing to the applicant.

For the Advanced Diploma

1. A recognized Master's degree from an accredited institution.
2. A letter of affirmation from the church where the applicant is a member.
3. A minimum of B- average (2.70 GPA) in graduate studies.
4. A completed application submitted to the Office of the Registrar with application fee and prospectus. Please include a current personal photograph.
5. Two completed personal confidential reference forms, one of which must be from the pastor of the church in which the applicant is a member, sent directly to the college. If the applicant is a pastor, then a letter from a denominational or congregational leader will be suitable.

6. Official transcripts from all schools attended or a notarized letter accompanying a copy of the original transcript must be submitted.
7. An interview with the Registrar or Program Director.
8. A sample academic paper or other formal written piece demonstrating one's ability to write at the doctoral level—building an cogent argument, communicating effectively, formatting appropriately, etc. (This requirement can be satisfied by submitting (a) an unmarked version of a research paper written for another academic program, or (b) a substantial article written for formal or informal publication, or (c) a thoughtful 1,000-word essay or book review on a subject related to the D.Min. program.)
9. Applicants whose first language is not English should refer to the General Information section for information on fulfilling language entrance requirements.

Graduation Requirements

For the Advanced Diploma

1. Satisfactory completion of all required course work as outlined in the advanced diploma program
2. A minimum 3.0 GPA (B average)
3. All due accounts with Carey Theological College and Carey Centre are paid in full.
4. Senate approval before graduation
5. Affirmation of Christian character and conduct suitable for Christian leadership

For the Doctor of Ministry

1. To earn the D.Min. degree, each candidate is required to complete a total of 30 credit hours as follows below:
 - Orientation. The Orientation Seminar presents an introduction to Doctor of Ministry studies. It covers a philosophical framework, theological reflection, integration of spiritual formation and academic work, and an orientation to library use.
 - Completion of all the required and specialization courses.
 - Preparation of the Doctoral Project Proposal: Doctoral Project Seminar and Literature Review are designed to assist D.Min. students to prepare their final

project proposal. The Context-Based Praxis takes the form of faculty-directed guided study which engages the D.Min. student's ministry setting as the learning platform. The Literature Review establishes the foundational basis for the Doctoral Project and is developed as part of the Doctoral Project under the supervision of the Doctoral Supervisor.

- **Candidacy:** Once a student has completed the required courses, and the electives, and their doctoral project proposal has been presented and accepted, a candidacy evaluation will be conducted. On successful recommendation, the student enters the candidacy phase of the Doctoral program.
 - **Doctoral Thesis Project:** The intent of the doctoral thesis project is to demonstrate advanced competence in the field of ministry and to contribute knowledge to the better understanding of ministry. The integrative method practiced in the theological reflection courses is brought to bear upon an area of ministry in which the D.Min. student is actively engaged. The Doctoral Thesis Project normally features an articulated ministry problem or question, a definable Doctoral Thesis Project (needs further explanation), theological reflection on the project and evaluation of the D.Min. student's own leadership. The candidate is required to present this doctoral project in a form which allows for its circulation among a wider audience and/or academic community. Anyone wishing to use formats other than a thesis style must seek approval from the D.Min. Director.
 - **Oral Presentation:** Upon the completion of the doctoral project, an oral presentation is required for graduation. The presentation allows each candidate to present the nature of their Doctoral Thesis Project, along with the methodology, significant findings, and implications for ministry and further research. The presentation requires the candidate to prepare the highlights of the project in the form of a prospectus. A minimum of three faculty members will examine the candidate following the presentation (defense) to ensure the quality of the thesis and the student's articulation of the thesis project. Normally this includes two Carey faculty members, and an External Reader. If successful, the student submits a final version not later than 30 days before graduation according to College standards, and is approved by faculty for graduation.
 - **Guided Study:** Each student will be permitted to develop up to two guided studies specific to their field of interest. The study must be approved in writing by the D.Min. Director before the student begins the work. Guided Studies take the place of electives in the D.Min. student's program of study.
2. Of the above 30 credit hours, 24 credit hours must normally be completed under the auspices of Carey Theological College, for which tuition is paid. This means that up to 6 credit hours may be transferred. Any deviation from these completion requirements must have the D.Min. Director's written approval.

3. The time limit for the completion of the D.Min. program is six years from the time of initial admission. Students who enter with an advanced standing will be expected to complete their studies in a shorter period of time. A written statement will be given to the student at the time of acceptance. For candidates who need to apply for an extension for thesis that requires extended faculty supervision, a thesis extension fee of \$1,500 will be charged for the maximum of a 12-month period.

D.Min. Doctoral Candidacy Requirements

Admission to the D.Min. program is not automatic acceptance into candidacy for the degree. Candidacy is based on evidence that the participant has demonstrated proficiency in the integration of course work, context-based praxis, and practical ministry. The candidate must also possess writing skills appropriate to doctoral level work, and proven ability to complete all remaining degree requirements. Participants will be recognized as candidates for the Doctor of Ministry degree only after:

1. Completion of all academic requirements, including context-based praxis; that is, only the doctoral project remains to be completed.
2. Removal of any entrance deficiencies.
3. Approval of the proposal for the doctoral project.
4. All fees, including tuition, are current and payment has been received by Carey Theological College.

Other General Doctoral Program Policies

1. **Advanced Standing:** Applicants who have completed a Th.M. after an M.Div. may apply for six credit hours of advanced standing towards the D.Min.. Doctoral credits earned at other institutions will normally be transferred into the Carey Theological College Doctor of Ministry Degree Program as part of the elective requirements. Please refer to the Academic Information section of this Catalog for a detailed explanation of Carey's transfer credit policy.
2. **Clinical Pastoral Education:** Doctoral students will be permitted to present one advanced unit from an accredited CPE program for six credits towards the D.Min. program. The units must not have been credited as part of an M.Div. program of studies. The unit may be taken as part of the D.Min. program.
3. The completion of the D.MIN. program is 5 years. The maximum duration for completion of the D.Min. program is 6 years from the time of initial admission. Students who enter

with an advanced standing will be expected to complete their studies in a shorter period of time. A written statement will be given to the student at the time of acceptance.

4. Students may apply for a 1-year leave of absence, up to 2 times during their degree if circumstances require a break from studies. Application must be made in writing to the D.Min. Director.
5. Students in the D.Min. Program are required to maintain a minimum B average or better. If a student achieves final course grades below B in 3 courses, or fail to complete 3 courses in the specified time frame, that student will be placed on Academic Probation. Students on Academic Probation will be under the supervision of the Admissions Committee, which may recommend one of several alternatives including remedial work, personal counseling, extension of time to complete the program, or withdrawal from studies.
6. The degree of Doctor of Ministry is granted by the Carey Theological College Senate, upon recommendation of the President or appointee of Carey Theological College awarded to the student publicly at graduation.

FINANCIAL INFORMATION

Tuition and Fees

Carey Theological College tries to keep fees at a level that will permit most qualified persons to attend. The fees incurred by students meet only a portion of the total cost of providing education and operating the college. We are grateful for the support of the churches of the Canadian Baptists of Western Canada, foundations, and interested friends.

Course registration and tuition is due two weeks prior to the start of class. If students are unable to meet this deadline, it will be necessary for them to submit a letter of appeal to the Office of the Registrar. Payment plans can be negotiated with the Registrar's office as needed.

Tuition	Doctoral	Master/Diploma
Course Registration Deposit (<i>per course, non-refundable</i>)	\$100	\$100
Tuition (per credit hour)	\$450	\$345
Guided Study (per credit hour)	\$450	\$345
Audit (per credit hour)	\$160	\$160
Course Registration Deposit for CSF 500/600/610 / 900/910 (<i>non-refundable</i>)	\$250	\$250
Centre for Spiritual Formation Retreats Accommodations & meals (Tuition is calculated separately according to the number of credit hours)	\$1200 (English) \$900 (Chinese)	\$1200 (English) \$900 (Chinese)
*CSF 600 is for students enrolled in the CSF program. CSF 610 is for students enrolled in the MASF program, or students who anticipate applying to MASF in the future.		

Program Fees	Doctoral	Graduate
Application Fee (non-refundable)	\$65	\$65
Transcript Evaluation Fee (review for Advanced Standing with Credit or other special analysis)	\$100	\$100
Prior Learning Assessment Evaluation Fee	\$300	\$200
Letter of Permission (for course transfers, per credit)	\$50	\$50
Orientation Seminar Sequence (mandatory seminars in research, writing, etc., for program success, basic and	\$420	\$420

advanced; for D.Min. this includes acceptance/file costs; fee covers all relevant program seminars)		
Late Payment Fee	\$55	\$55
Dishonored Cheques	\$50	\$50
Official Transcript	\$10	\$10
Graduation Fee	\$120	\$100
Graduation Certificate Replacement	\$25	\$25
Leave of Absence Fee (interruption of program) Or Continuation Fee (extension of program)	\$275	\$275
D.Min. Thesis Extension Fee	\$1,500	\$750
Project Binding and Placement in Library (Includes 3 bound copies; 2 for Carey and 1 for the student. Students are responsible for extra personal copies.)	\$170	\$170
Reread Fee (If thesis/thesis is rejected/failed and has to be rewritten)	\$500	-
Extension fee for Baptist Identity	-	\$75
Mentorship/Spiritual Direction Fee (Capstone year)		\$500

Payment, Late Payment, and Outstanding Accounts

Payment of all fees and tuition must be in Canadian dollars. Cheques, bank drafts, postal money orders, Visa, MasterCard, or Debit are acceptable forms of payment.

Two payment options are available to all students:

Option A – One Payment: All tuition is due and payable on the first day of class.

Option B – Two Payments: 50% tuition is due two weeks prior to the first day of a course. Remaining 50% is due 5 weeks after the semester begins (half way through the course). Students will not have access to Connect until the first payment is received. Option B charges no interest or finance fees if the payments are received on time. If payment is received late, interest of 18% per annum is charged, calculated from first due date. Students may also incur a Late Payment fee calculated at 10% of the balance owing and up to a maximum of \$55.

Please note: If there is any outstanding indebtedness to the College, degree parchments, transcripts and grade reports will not be released until such matters have been cleared with the Office of Student Life. Students are expected to clear their account balance before next

term. Under extenuating circumstances extension may be applied for through the Office of Student Life, up to a maximum of 12 months.

Changes of Registration, Withdrawal and Refunds

Course registration deposits are non-refundable. However, the course registration deposit will be credited to the student’s account if the student withdraws from the course 10 days before the start date of the course.

Unless otherwise stated, the tuition amount (excluding the non-refundable deposit) that may be refunded for withdrawing from a course after the start date is as follows:

(Period from the start of the course)	Refund other than deposit: All courses except CSF 500, 600, 610	Refund other than deposit: CSF 500, CSF 600, CSF 610
Week 1	100%	100% on Day 1 75% on Day 2 \$0 after Day 2
Week 2	75%	
Weeks 3-4	50%	
Beyond week 4	\$0	

- If a different refund policy is stated in the syllabus for a course, that refund policy will take precedence.
- No further refunds are available after these dates.
- Students must notify the Office of the Registrar if they are withdrawing from a course.
- There will be a full refund for any cancelled courses.

Student Financial Aid

Student Assistance, Scholarships

- Canadian Baptists of Western Canada

Participating in the training of future ministers and the ongoing development of current ministers is important to the collective work of the denomination. Students with the Canadian Baptists of Western Canada are advised that three types of student aid funds are available through the Canadian Baptist Foundation. Application is made directly to the Foundation.

- Teaching Assistantships (TAs)

Teaching Assistantships are available to selected students. TAs, usually second or third year students, assist professors in various areas such as preparing bibliographies, cataloguing books, filing, monitoring classes, photocopying. Normally, the stipend is applied directly to the student's tuition fees.

Other scholarships, bursaries, and opportunities for financial assistance are frequently available each year. Contact the Student Life Office for more information on what is currently available.

Student Awards

A number of awards are given to students for outstanding performance in various areas. These vary from year to year; examples from recent years include:

- Elizabeth and Roy Bell Prize in Pastoral Care: The Elizabeth and Roy Bell Prize in Pastoral Care is awarded to a student showing exceptional understanding of and skills in pastoral care.
- John Maxwell Baxter Prize in Preaching: The John Maxwell Baxter Prize in Preaching is awarded to a student showing exceptional understanding of and skills in preaching.
- Ronald Watts Prize in Biblical Studies: The Ronald Watts Prize in Biblical Studies is awarded to the student with the highest marks in biblical studies.
- Samuel J. Mikolaski Prize in Theology: The Samuel J. Mikolaski Prize in Theology is awarded to the student with highest marks in theology, ethics and church history.
- The Baptist Leadership Training School Prize: The Baptist Leadership Training School Prize is awarded to a non-degree student for lay leadership in the local church.
- Shee Lee & Ah Lee Fellowship Award: This award is directed toward a student who is demonstrating capacity, giftedness and desire to work toward the evangelization of the Chinese people.

Applying for Student Assistance

Application forms for Student Assistance are available through Carey Theological College (Office of Student Life). The normal deadline for application for funding is three months prior to the semester in which the student hopes to receive funding. Applications are processed and allocations communicated to students prior to the start of the semester. Please note: the majority of Student Assistance funding for the year is allocated in advance of the Fall (September) term. Students who wish to be considered for funding throughout the academic year may indicate this in their summer application.

Contact the Office of the Student Life at registrar@carey-edu.ca for detailed information about awards, including graduation awards, scholarships and bursaries as well as financial assistance for the D.Min. program.

Please note:

- Students already receiving Financial Aid from other sources, such as the CBWC Foundation, may not qualify to receive further Financial Aid or CBWC Tuition Subsidy from Carey.
- The amounts of Financial Aid or CBWC Tuition Subsidy applied to a student's account cannot exceed the student's outstanding balance for tuition.
- The amounts of Financial Aid and CBWC Tuition subsidy cannot be applied to fees, such as transcripts, graduation, extensions, transfers fee, etc. The only exception is when the fee is part of the course tuition, as in CSF.
- Students who drop or withdraw from courses after receiving Financial Aid or CBWC Tuition Subsidy will have the amounts of Financial Aid or CBWC Tuition Subsidy reversed from their accounts. If students withdraw after the deadline for a 100% refund, then students are responsible for the outstanding balances after the reversal of the Financial Aid or CBWC Tuition Subsidy. This includes students who withdraw after the last day of withdrawal with the grade of "W".

In extenuating circumstances students can write a letter of appeal.

Tax Receipts

For income tax purposes, T2202A forms related to tuition payments will be posted by February 28 of the following year. Students can access these through their portal in the Student Information System.

ACADEMIC INFORMATION

Admission

General Admission Requirements and Process

Before initiating the admissions process with Carey it is your responsibility to familiarize yourself with the requirements and policies pertaining to your program of interest, and also with Carey's statement of faith and Community Covenant, which can be found in the *Student Handbook*. The statement and covenant reflect Carey's core theological and community values from which personal and academic integrity stem. In applying to study at Carey, you are indicating your willingness to respect and uphold the common values and related practices of the Carey academic community while you are a member. You are not required to sign the specific Carey statement of faith, but you will need to affirm personal Christian faith as part of the application process, and to respect the faith commitments of the Carey community as expressed in Carey's statement.

English Language Requirements for Graduate Programs

English is the primary language of instruction at Carey Theological College, and is essential for study in most Carey degree, diploma, and certificate programs. All prospective students applying to programs in which English is used for instruction must demonstrate a minimum level of English proficiency before they can be admitted.

There are seven ways to meet this requirement:

1. Complete four or more consecutive years of full-time education in English within Canada immediately prior to enrolling at Carey Theological College.
2. Complete four or more consecutive years of full-time education in English in a country other than Canada where English is the principal language. These four years must be immediately prior to attending Carey.
3. Achieve a grade of 70% or better on the provincial examination portion of BC English 12 or English Literature 12 or the equivalent.
4. Achieve a final grade of 4 or better on Advanced Placement (AP) English Language & Composition or AP Literature & Composition; or achieve a final grade of 5 or better on International Baccalaureate English A1 or A2 (higher-level or standard-level).
5. Graduate from a recognized degree program at an accredited university at which English is the primary language of instruction in a country where English is the principal language
6. Achieve the competence standard indicated by Test of English as a Foreign Language (TOEFL). The Test of English as a Foreign Language (TOEFL) measures the ability of

non-native speakers of English to use and understand English as it is spoken, written, and heard in academic settings. The test helps students demonstrate that they have the English skills necessary for effective communication and successful coursework. Applicants whose first language is not English must submit satisfactory results from an internet-based TOEFL test taken within the last two years. Use Carey’s code number 5981 when indicating Carey as a score recipient. Scores will be sent to Carey directly from Educational Testing Service. (TOEFL is available from Education Testing Service at www.ets.org). Refer to minimum required scores per program below.

Test Categories:	Minimum Test Score (iBT)	
	Masters	Doctoral
Reading	20	23
Listening	20	23
Speaking	20	23
Writing	20	23
Total	90	100

- Achieved an overall score of 6.5 on the IELTS test, with no less than 6.0 in all language competency requirements.

Students can appeal the English-language requirement when they apply to Carey by providing a written record of their English language experience in school, workplace, and life. The admissions committee may require a writing sample to assess an applicant’s language competency. The Admissions Committee will consider the student’s qualifications and the Committee’s decision will be final.

Chinese or Spanish program language requirements

Students who are enrolled in programs delivered entirely in Spanish, Cantonese, or Mandarin must demonstrate verbal and written competency in the language of instruction. Normally, the applicant must obtain an equivalent of an undergraduate education in the specific language program a student will be enrolled in. The admissions committee may require a writing sample to assess an applicant’s language competency.

Student Classification

- Regular Program Students

These are students who have met all the admissions requirements and who have been admitted into an academic program with no conditions. Students need to register for at least one course per year in order to maintain active student status.

- Full Time Students Designation

For external purposes (e.g., student visa authorizations), full-time study is defined as 27 credit hours per academic year (September to August) or 9 credit hours per term for 3 terms in a school year.

- Inactive Students & Leave of Absence

After one year of inactivity (no credit course completed within a 1-year period), a student will be classified as inactive. In order to retain student status within the degree program, a written statement indicating the reason for inactivity plus a program extension fee is required. A maximum of 2 extensions will be granted over the duration of the student's program. (See the fee table under Financial Information for more details concerning the extension fee.) After a 3-year period of inactivity, the student will be removed from the program roster. A new application and re-admission will be required to continue in the program at Carey.

- Unclassified and Visiting Students

In some cases a student may meet the admission requirements to the College but not receive full admission into a particular program. (For example, a student might complete a Master's program but not meet all the requirements for doctoral study. Similarly, a student admitted to a non-English program may wish to do further study in English but not yet achieve the English requirements.) Such students fall under the "unclassified" designation. They may take courses, and may apply those courses toward degree programs upon full admission. The number of credits that can be taken toward a program while in unclassified status is limited (9 toward the M.Div., 6 toward the MASF, and 6 toward the D.Min.).

Students from other colleges taking courses from Carey for transfer credit are classified as "visiting students" and do not need to make formal application. Normally a Letter of Permission from the student's school is used to grant access to Carey courses.

- Occasional Student Status

Students who wish to take individual courses for personal interest, professional development, or to explore possible seminary study, but who are not currently pursuing full admission to a degree or diploma program may study at Carey under occasional student status. Occasional students are admitted through a simplified and shortened process. Normally they may take up to 9 credits before seeking admission to a formal program; this may be extended by permission from the Registrar. Program admission requires completion of the remaining parts of the program admission package. An occasional student can take a maximum of 2 credits in a single semester.

- Provisional Students

A student whose academic record does not match the requirements of the graduate program to which he or she has applied may be granted provisional admission to the program in order to establish their ability to complete the work at the required academic level. A student normally may remain in this category for only a specified number of credit hours, dependent upon the degree program.

- Doctor of Ministry students – 3 provisional courses required from the core courses. B or better required.
- M.Div. students – 5 provisional courses required; 3 in the area of Bible, theology or history; 2 selected from the balance of the program with the approval of the Registrar’s office. B- or better required.
- MASF students – 3 provisional courses, preferably from foundational course list. B- or better required.
- MACM students – 3 provisional courses, preferably from foundational course list. B- or better required.

At the end of the specified number of credit hours, an assessment will be made, either to remove the provisional status and grant the student admission to the program, or deny admission to further studies.

- Mature Student Status

Mature Student status is a special subset of Provisional admission, applicable to graduate programs (M.Div., MPM, MASF, MACM and graduate Diplomas). It may be granted to students who do not have a completed undergraduate degree, but who have sufficient relevant work and/or life experience to prepare them for study in the degree program.

A prospective student must be 30 years of age or older to be considered for admission under Mature Student status. He/she must provide a detailed summary of relevant training and experience which demonstrate readiness for theological study at the

graduate level. This should include an account of learning opportunities experienced, of work and ministry history, with other relevant life experience. Please provide dates and length of time in various roles, specific information on courses and training taken, and on relevant achievements (eg: ordination, certification, publications, etc.). Because educational equivalence must involve reflection as well as simple experience, please also include information on reading and professional development practices, and identify ways in which your life and ministry experiences have been the subject of focused reflection, and especially of reflection in conversation with other peers and supervisors.

Once the Admissions Committee has reviewed the prospective student's dossier and granted admission under Mature Student status, the student will be admitted to the relevant program on a provisional basis. Note that though a student may be admitted directly to a degree program on a Mature Student basis, in most cases those who enter with Mature Student status are admitted initially to a graduate Diploma program. This allows the candidate to engage in graduate studies, and it can become a pathway into admission into a graduate degree. (For those with Mature Student status, admission to the Diploma does not guarantee subsequent admission to a Degree.)

Whether a student is admitted to a Diploma or Degree program, entering with Mature Student status is understood to be admission on a provisional basis. He/she must maintain a minimum final grade of at least B- on each of the first 5 foundational courses taken (15 credit hours). At the completion of 15 credits, the Admissions Committee will assess the student's academic work, which will lead either to full admission or denial of entry to the program.

Note that normally a student admitted under Mature Student status retains that designation throughout the degree program, even after full admission. In some cases undergraduate degree completion equivalency can be established through a combination of recognition for courses taken and a formal Prior Learning Assessment (PLA) review by the Dean's Office, in which case Mature Student status may be dropped and Regular Student Status granted.

Accreditation regulations require that Carey limit the number of Mature Students who are active in any Master's Degree program at any one time. This has several practical implications:

- 1) Even though a prospective student has the appropriate qualifications to receive Mature Student status, Carey may not be able to grant admission to a degree program on this basis if Mature Student quotas have already been filled. Carey reserves the right to prioritize student applications for Mature Student status, based on strength of candidates' application, perceived benefit of the program to the student, and perceived contribution of the student to the program.

- 2) Carey reviews and approves applications for Mature Student status at fixed intervals during the year—normally in early summer, with the option of a second review in January. This is different from regular admission to Carey programs, which is continuous throughout the year.
- 3) Carey reserves the right to require Mature Students to enroll in a higher number of courses per year than what is normally needed to maintain current student status in a degree program. Mature Students are currently required to take a minimum of 2 courses per year, for credit, in order to maintain their current student status. Those who fail to maintain this level of enrolment may be deemed inactive in the degree program and registered in the corresponding Diploma; re-admission will be required in order to regain active status in the graduate degree.

- Continuing Education Credit Registration (CBWC)

Carey courses may be audited by individuals who are not registered as for-credit students in order to fulfill the continuing education requirement for ministers credentialed by the Canadian Baptists of Western Canada.

- International Students

International students studying at Carey on a student visa must meet the following four important admission requirements:

1. Academic: Official transcripts that provide adequate evidence of an academic standard equivalent of that required by Carey Theological College must accompany the application.
2. Language: The applicant whose first language is not English must submit sufficient documentation to demonstrate English language competency (unless joining a program taught in a language different from English). See information under English Language Requirements.
3. Finances: The applicant shall be required to give satisfactory evidence of sufficient financial resources to meet the current standards of Canadian immigration.
4. Status: Provide a photocopy of the Study Permit or Student Visa to the Registrar's Office.

Shared/Transfer Credit and Advanced Standing

Students with previous theological training from a recognized institution may be granted certain credits toward their program of study upon application, if courses in question have been taken within the past ten years and meet required accreditation standards. A specified maximum number of credits may be earned through advanced standing (no more than 25%

of the program), course transfers, or shared credits. The Admissions Committee reserves the right to decide on the total number of transfer, shared, and advanced standing credits given to a student to fulfill the specific requirements of a particular academic program.

Assessment of shared/transfer credit and advanced standing is normally done in conjunction with admission, though the two decisions are made independently. You will be asked to signal your desire for an assessment of shared/transfer credit and/or advanced standing as part of your admission process.

Shared Credit

Where a student has completed an academic program at another accredited seminary or religious institution, and a particular graduate course taken as part of that program can be shown to have specific relevance to one's Master's program at Carey, shared credits may be awarded. A minimum grade of B- is required and the course must have been taken within the last 10 years. The number of shared credits received will be dependent on the discretion of the Admissions Committee, in consultation with ATS guidelines and policies. Shared credits must be processed at the time of admission.

Transfer Credits

Where a student has completed coursework but not an academic program at another accredited seminary or religious institution, and a particular graduate course taken in that setting can be shown to have relevance to one's Master's program at Carey, the course may be applied as transfer credit. Transfer of prior course credits must be processed at the time of admission.

Students who wish to take courses at another institution for credit after admission to Carey must receive prior written approval. Requests for credit toward all degrees should be made to the Registrar. After written approval is received and a Letter of Permission (LOP) is granted, the student must make application and register for such courses with the appropriate institution. On completion, an official transcript must be sent to the Registrar's Office. Transfer credit is awarded only if the grade achieved is at least of the average grade required to graduate the Carey program. There is a fee for transfer credits. Carey course offerings are published in advance so that students may plan their course load to fulfill the requirements of their program. Students should note the maximum number of transfer credits that are acceptable.

Maximum combined shared/transferred credits that can be applied to a Carey degree program: D.Min.: 9; M.Div.: 36; MASF: 24; MACM: 24. For certificate and diploma programs, no more than ½ of the required credits can be transferred/shared.

Advanced Standing with Credit

Advanced Standing with Credit is the process by which a student's prior learning through degree program coursework in an accredited undergraduate institution is recognized as providing limited equivalency to the requirements of a seminary degree program, allowing a corresponding reduction in graduate credits required for graduation. It is a way of acknowledging that some students enter seminary with an extensive background in theological study that overlaps to some degree with what is covered in the seminary program, in a manner that would not be true of the typical seminary student who lacks that background. (A parallel process is occasionally applied for students with Th.M. credits or two Master's degrees who seek Advanced Standing toward the D.Min.)

When assessing Advanced Standing with Credit, the Office of the Registrar/Dean will review a student's undergraduate transcripts, identifying areas of correspondence with core classes required in the Carey program. Credit will be granted for the relevant Carey courses based on assessed equivalency. Advanced standing may not be awarded for required electives. No more than 25% of credits required for the Carey program may be covered through Advanced Standing. Normally Advanced Standing is granted only to students who have completed a theological undergraduate degree whose program focus is similar to that of the Carey degree, where there is a clear specialization (50-60+ credits) in the area where Advanced Standing is sought. Ministry experience cannot be used to substitute for academic credits. In some cases ministry experience plus an advanced guided study may be permitted to substitute for some introductory courses within the Advanced Standing quota on a Prior Learning Assessment basis with the approval of the VP Academic.

Please note that Advanced Standing "credits" are non-transferrable, and can only be used in the context of the relevant Carey degree program. They are not applicable to Certificates or Diplomas.

Maximum Advanced Standing credits: D.Min.: 6; M.Div.: 18; MPM: 12; MASF: 12; MACM: 12

Course Registration, Attendance, and Withdrawal

Students are advised to register a minimum of one month prior to the beginning of the term and to purchase their textbooks well in advance. Some courses require reading or work to be posted or submitted on the first week online or prior to the start of the face-to-face sessions, so students are advised to check the course syllabi for all the course requirements. It should be noted that both the required and elective courses can be changed by Senate decision without public notice.

Course Attendance

Students are expected to attend all scheduled class sessions, online or on-site, and all the online discussion forums, in order to pass a course. A student who misses more than 10% of the course without proper approval from the instructor will automatically receive a failing grade for the course.

Course Withdrawal Policy

After the period for which tuition refunds are available, a “W” will be placed on the transcript of a student who withdraws from any course within the first half of the course. Beyond those dates, an “F” will be recorded on the student’s transcript.

Students who undergo extreme hardship which they did not cause, which was beyond their ability to control, and which prevented them from completing course requirements even with extensions, may appeal in writing to the Registrar for a Withdrawal from the course. If granted, a grade of “W” will be recorded on the student’s transcript.

Faculty-Directed Guided Study

Students who wish to study areas of interest beyond those in the established curriculum have an opportunity to custom-make courses as faculty-directed guided studies. Students are encouraged to shape their own learning goals and outcomes in consultation with the instructor delivered by one-on-one or small group experience. A maximum number of guided study courses may be completed for credit, subject to the approval of the Registrar. A guided study application form may be obtained from the website or the Student Life Office.

Required or core courses will not be offered as guided studies.

Maximum guided study credits per program: D.Min.: 6, M.Div.: 6, MPM: 3, MASF: 3, MACM: 3

The professor on record for any course may assign the marking of papers or other types of assignments to qualified individuals, including co-instructors, teaching assistants, and other faculty members.

Grading

Grading Scale: Certificates, Diplomas, Master’s Programs

(3 credit hours should be equal to 127.5 clock hours of work.)

Grade class	Descriptors	Letter grades	GPA	Detail	%
A class work <small>(SEP)</small> Excellent, superior work	Effectively and exceptionally accomplishes all course outcomes and objectives. Work produced is excellent quality, of publishable quality, and benefit to the wider Christian community. Shows exceptional growth/mastery. Exceptionally creativity and originality in approach to the subject.	A+	4.0	Special Commendation work	100-98
		A	4.0	Consistent A-class work	97-94
		A-	3.7	Generally A-class work, some lapses and areas for refinement	93-90
B class work Good solid work	Accomplishes all course outcomes and objectives. Work produced is good quality, and beneficial to peers and fellow students. Growth/mastery of course material is good. Shows creativity and originality in approach to subject.	B+	3.3	Primarily B-class, superior to some areas	89-87
		B	3.0	Consistent B-class work	86-84
		B-	2.7	Generally B-class work, some lapses and areas for refinement	83-80
C class work Passible but needs to improve	Accomplishes enough course outcomes and objectives to be passible. Work produced is not recommended for dissemination unless qualified. Growth/mastery is basic, but encouraged to repeat the course. Shows hints of creativity and originality, but not consistent.	C+	2.3	Primarily C-class, better in some areas	79-77
		C	2.0	Consistent C-class work	76-74
		C-	1.7	Generally C-class work, but this is based on generous interpretation. Elements that fall significantly short, marginally passable.	73-70
F class work Unpassible	Fails to accomplish course outcomes and objectives. Work should not be disseminated under any condition. Little to no growth/mastery of course material. Fails to show creativity or originality in approach to the subject.	F	0	Generally unpassible work.	69-0

Grading Scale: Doctor of Ministry

3 credit hours should be equal to 150 hours of work.

Grade class	Descriptors	Letter grades	GPA	Detail	%
A class work [SEP]	Effectively and exceptionally accomplishes all course outcomes and objectives. Work produced is excellent, of publishable quality, and beneficial to all. Shows exceptional growth/mastery. Exceptionally creativity and originality in approach to the subject.	A+	4.0	Special Commendation work	100-98
Excellent, superior work		A	4.0	Consistent A-class work	97-94
Great, laudable work	Effectively accomplishes all course outcomes and objectives. Work produced is good, and made beneficial for all. Shows quality growth/mastery of course materials. Excellent creativity and originality in approach to the subject.	A-	3.7	Generally A-class work, some lapses and areas for refinement	93-90
B class work Solid competent work	Accomplishes all course outcomes and objectives at the “meets expectations” level. Work produced is good quality, and beneficial to peers and fellow students. Growth/mastery of course material is good. Shows creativity and originality in approach to subject.	B+	3.3	Competent B-class work	89-87
Adequate work	Accomplishes course outcomes and objectives at basic level. Work produced is adequate to pass. Growth/mastery of course material is reasonable. Minimal creativity or originality in approach to subject.	B	3	Adequate B-class work	86-84

Minimal work	Accomplishes minimal requirements of course outcomes and objectives. Work produced just acceptable. Growth/mastery is minimally acceptable. Creativity and originality barely present.	B-	2.7	Minimal B-class work	83-80
C class work	Fails to accomplish enough outcomes and objectives to be passible. Work should not be disseminated. Little growth/mastery of course material. Creativity or originality seemingly absent.	C+	2.3	Primarily C-class, better in some areas	79-77
Unacceptable		C	2.0	Consistent C-class work	76-74
		C-	1.7	Generally C-class work, but this is based on generous interpretation. Elements that fall significantly short.	73-70
F class work	Fails to accomplish course outcomes and objectives. Work should not be disseminated under any condition. Little to no growth/mastery of course material. Fails to show creativity or originality in approach to the subject.	F	0	Generally unpassible work.	69-0
Unpassible					

Grade Changes

It is the student's responsibility to appeal any error in grades and to bring it to the faculty or instructor's attention within two months following the issued grade. Grade changes are allowable for computational recording errors and must be corrected no later than the last day of classes of the next full term.

Repeated Courses

A student will be permitted to repeat a course in which he/she has received an 'F' grade. The better grade will appear on the student's transcript and an 'R' will replace the 'F'. Any one course may be repeated up to two times. Regular tuition fees will be charged for repeated courses.

Academic probation

In each program of study, Carey Theological College sets standards for the competencies students are expected to achieve. Satisfactory academic performance (D.Min.: B, M.Div.: B-; MASF: B-; MACM: B-) is a necessary prerequisite for a student to continue their program of studies. Should a student achieve final grades below the minimum standard in three courses, or fail to complete those courses within the specified time lines, that student will be placed on Academic Probation. Under Academic Probation, a student will be placed under the supervision of the Admissions Committee which may recommend one of several alternatives including remedial work, personal counseling, extension of time to complete the program, or withdrawal from studies.

Academic Integrity

A high standard of academic integrity is expected of all Carey Theological College students; any infraction will be treated seriously and may be grounds for dismissal. Academic integrity is honest and responsible scholarship. Students are expected to submit original work and give credit to other peoples' ideas. Academic dishonesty is acting in a manner to gain unearned academic credit. Examples of academic dishonesty are:

- Plagiarising by misrepresenting the work of another person (in whole or in part) as a student's own work or failing to give credit for either wording or ideas that belong to another. (See next section.)
- Submitting the same material for credit in more than one course (whether the earlier submission was at Carey or another institution).
- Using unauthorized aids of any sort in examinations, completing work in unauthorized collaboration with others, or the unauthorized recording and use of class lectures are all examples of breaches in academic integrity.

Penalty for a lack of academic integrity may include a failing grade in the assignment, examination or course, depending on the severity of the offense. All students are responsible for knowing and practicing academic integrity.

Plagiarism

A more detailed statement of policy and procedures relating to plagiarism is available from the Office of the Registrar and is replicated in the *Student Handbook*. The most pertinent elements have been replicated here. For more information on academic integrity and plagiarism in the wider UBC context, see also <http://learningcommons.ubc.ca/resource-guides/avoid-plagiarism/> and <http://learningcommons.ubc.ca/resource-guides/avoid-plagiarism/>.

Essentially, plagiarism involves giving the impression that the words or ideas used in one's papers or other submitted materials are one's own, when in fact they are taken from another source.

Plagiarism takes a variety of forms, and it comes in different degrees of severity which warrant different types of response from the school.

- a) Minor plagiarism occurs when a limited number of words or ideas in a student's piece of writing directly reflect sources without acknowledging them, while the substance of the piece is the student's own work. In cases of minor plagiarism, the professor is free to address the issue at his/her own discretion. Usually this involves counseling the student on integrity in research and requiring a resubmission of the paper in acceptable form before a grade is given for the assignment.
- b) Substantial plagiarism occurs when larger blocks of material are reproduced directly or with superficial changes in wording but without acknowledgement: sentences, paragraphs, and larger sections of the document. It also applies to the unacknowledged use of distinctive ideas which are critical to the development of the student's piece, where those ideas are expressed and arranged reflecting sources that are not recognized. The minimum penalty for substantial plagiarism is the resubmission of the assignment and one full letter grade reduction being given to the offending work. The maximum penalty is an automatic failure of the course. Repeated offences will result in expulsion from the seminary.
- c) Severe plagiarism involves presentation of an entire essay or project as the student's own work when in fact it was produced by another. Severe plagiarism automatically results in a failing grade for the course. A written reprimand will be given, with a copy kept in the student's file. A repeated offense will result in expulsion from the seminary.

Where faculty identify clear cases of substantial or severe plagiarism, they will keep written documentation of the offending materials and provide a copy of relevant information to the Registrar and the Dean's Office. Records of institutional action and follow-up will also be maintained in the student's file.

Extensions

Extensions for course work will only be granted in exceptional circumstances. If a student requests an extension that will prevent the professor from submitting the final grade within 30 days following the final assignment, the student must file a formal petition with the Office of the Registrar for the extension. On approval, the Office of the Registrar will establish extension deadlines which are final. The student may receive a grade reduction of up to one-third of the final mark for work submitted under these extension guidelines.

Academic Appeals

Students are assured the right to appeal any judgment relative to their academic program, whether it is permission to enter a degree program, a ruling regarding academic procedure or a grade given in any academic work. Appeals should be made to the person or committee responsible for the decision under dispute. (E.g. grades to Faculty, admissions to the Admissions Office). Any such appeal must be initiated no later than two months following notification of a ruling or a grade being issued. A written statement of the ruling will be issued to the student.

Where the student is not satisfied that the appeal is fairly heard or considered, a further appeal may be made in writing to the Vice President Academic. The Vice President Academic will hear and discuss the circumstances attending the complaint and counsel the student regarding the issue. A written statement of the ruling will be issued to the student.

In the event that the appeal is related to the Vice President Academic or the Admissions Officer, the President will hear and discuss the circumstances attending the complaint and counsel the student regarding the issue. A written statement of the ruling will be issued to the student.

If the student is still not satisfied, the ruling may be appealed in a written summation to the Appeals Committee of the Senate of Carey Theological College. The decision registered by the Senate of Carey Theological College is final.

STUDENT LIFE

General

To make our educational programs as accessible as possible, Carey structures its course delivery to minimize the amount of time students need to spend on our physical campus. With a wide selection of modular-hybrid courses and classes offered entirely online, many students are rarely in the building, and some will do their entire academic career at a distance.

This changes the nature of “campus life,” but it does not eliminate the need to provide effective student services, nor does it undermine the importance of building a strong sense of student community. Carey seeks to address these needs in a variety of ways: in our course design, use of communication and community-building technology, formation of learner cohorts, etc. Of special importance, we maintain a dedicated and competent team of Student Life staff whose role is to support students through their entire educational experience, from inquiry and admission through to graduation.

The services available to Carey students are described in more detail in the *Student Handbook*. The team is happy to provide information and to address questions and concerns that may arise. Please do not hesitate to come by the Student Life Office if you are visiting campus, or to connect by phone at 604-225-5920 or 604-225-5901, or by email at registrar@carey-edu.ca or admissions@carey-edu.ca.

In addition to the information in the *Student Handbook*, a number of policy points related to Student Life are discussed below.

Guidelines for online discussions (netiquette)

To maximize the benefit of online discussions which are part of most Carey courses, we encourage all students to follow these principles:

1. **Participate** – For the maximum benefit to all, every participant needs to contribute to the discussion. Be on time. Respond to at least one classmate for any discussion forum or blog or as many times as required by the instructor.
2. **Check previous postings** – Read the previous discussion thread before answering to avoid repeating comments and/or posting in the wrong heading or thread. Try to respond to anyone who replies to your initial posting in a way that moves the discussion forward.
3. **Read Assignment Instructions before Posting** –There are different types of online assignments: discussion forum, blog, wiki, group project, media presentation, survey, etc. Please read the assignment guidelines carefully before posting. If the posting

involves group effort, you may consider using Chat or Collaborate within Connect to facilitate group discussions.

4. **Be Concise and Brief** – Be careful not to let your posts become too wordy. Respect the time of the other readers and aim to make your entries clear and concise.
5. **Cite your References** – Just as you would if you were writing an academic paper, give proper credit to the sources you used in your conversations or posts.
6. **Utilize a Proper Writing Style** – Again, just as you would in an academic paper, proper spelling, grammatical construction and sentence structure should be utilized in your postings. Please refrain from using emoticons or slang.
7. **Be Courteous** – Be ready to disagree but do not demean, harass or embarrass others. Respect the diversity of the people in your cohorts and understand that racist and sexist comments or jokes are unacceptable.
8. **Encourage Others** – Help each other to develop and share ideas. Some students are more experienced with on-line settings than others. Offer your support to those who are less familiar.
9. **Use Appropriate Tones** – Remember you are writing in an academic environment, and refrain from showing extreme emotions. No yelling, throwing tantrums or rants. Humor can also be difficult to convey in text, especially if there are students whose first language is not English, so please make sure everyone realizes when you are trying to be funny.
10. **Respect Others** – An online classroom will include participants from a wide range of backgrounds (culture, age, socio-economic, etc.). It is important to respect fellow classmates' opinions and not impose your own perception or bias on others. At Carey, there also are core courses shared by students enrolled in different degree programs. It is important to learn to listen and appreciate each other's unique contribution to the learning experience.

Netiquette Reference Sources:

https://www2.uwstout.edu/content/profdev/rubrics/discuss_etiquette.html

<http://teaching.colostate.edu/tips/tip.cfm?tipid=128>

<http://www.albion.com/netiquette/corerules.html>

PERSONS WITH EXCEPTIONALITIES

Carey Theological College is committed to facilitating the learning of all students capable of doing the study and course work to the programs for which they have been accepted. Any student who has exceptionalities that may impact the full demonstration of his/her abilities should contact the Office of the Registrar to discuss evaluation and documentation of learning needs. The Carey faculty will make every effort, where it is possible and within the

means of the Institution, to incorporate alternative learning strategies that have worked for the student in the past, including mutually accountable accommodations to ensure the student's full participation in the course.

Carey's responsibilities toward students with exceptionalities:

- Carey will ensure that persons with exceptionalities are not denied admission based on disability.
- Carey will accommodate students with disabilities, where possible, with respect to admission criteria and the Human Rights Code (BC) and the Canadian Charter of Rights and Freedom.
- Carey will review documentation to ensure recommendations and decisions regarding accommodations are based upon appropriate medical documentation.
- Carey will ensure, through the Office of the Registrar, that faculty are aware of individual learning plans where this is relevant to course participation and overall student learning.
- All of the above provisions are to be done within the means of the institution. Students may need to take financial responsibilities on additional service or equipment required.

While Carey will do all it can to create a safe, supportive learning environment for all students, Carey reserves the right to deny accommodation requests if the accommodation request is deemed to have negative impact on the quality of other student's learning experience and the integrity of Carey curriculum.

Gender Language

As language usage changes over time, the church must discern where its own language must change in order to continue to bear witness faithfully to the gospel. Modern English usage has moved away from using masculine terms to refer to groups that include women. The continued use of such terms in worship, writing, or conversation miscommunicates the invitation of the gospel and the nature of the church.

This policy refers to humankind. Examples of inclusive language for persons can be found in the NRSV and the TNIV translations. In regards to Scripture texts, the integrity of the original expressions and names of God should be respected. The language of previous eras and other authors need not be rewritten to conform to contemporary usage. It is expected that inclusive language will be used in written work, publications, and classroom conversation at Carey Theological College.

Non-Academic Grievance and Disciplinary Matters

Carey Theological College is committed to uphold the standards as a Christian community according to the Christian Scripture. As members of the community, Carey students are expected to respect the rights of all students, faculty and staff and adhere to the policies outlined in the Student Handbook and program handbook(s).

If a student has observed a violation of Carey policy or law, or feels harmed by another student's misconduct (e.g. affecting his/her welfare, property, safety or security) he/she should file a report with the Office of Student Life and/or UBC Police as appropriate. A policy-procedure document and form pertaining to non-academic concerns and grievances is available on the website or from the Office of Student Life.

Discrimination and Harassment Policy

Carey seeks to be a community in which students, faculty and staff can grow together, free from discrimination and harassment. We are identified by our commitment to Jesus Christ and to the Scriptures which make Him known. Our purpose is that the members of Carey lead exemplary and honorable lives, consistent with and faithful to this revelation. So it is that we seek to love, honor, serve, guide and, where we have failed, seek to make and be made right with one another. We acknowledge that we sometimes fail to live up to the high ideals upon which we claim to rest. Relationships may be fractured through acts or attitudes that intentionally or unintentionally cause hurt. Discrimination and harassment, including sexual harassment, are two of many possible ways in which this sense of Christian community may be betrayed.

The commitment of the College to all its members is to ensure that no form of sexual harassment be tolerated. Anyone who believes that he or she has been subjected to comment or conduct which might constitute discrimination or harassment should report it to the Registrar, or, in the case of a conflict of interest, to the Vice President Academic.

A more fully-developed statement on accountability and disciplinary procedures is included in the *Student Handbook*.

Privacy Policy

An abbreviated privacy policy is represented here; for the full privacy policy see the *Student Handbook*.

Carey respects the privacy of the personal information of its employees, students, residents, donors, alumni, and other stakeholders and is committed to protecting the privacy of personal information entrusted to us. In line with that commitment, we seek to be

transparent and accountable with respect to the collection, use, disclosure and security of personal information. This policy sets out the principles that Carey Hall applies with respect to the collection, use, disclosure, and protection of personal information.

Carey Hall is responsible for the protection of all personal information under its control and has designated its Registrar as maintaining overall responsibility for the protection of personal information and compliance with this policy. Carey shall implement policies and procedures to: protect personal information; receive and respond to complaints and inquiries; train and communicate to staff regarding privacy policies and practice; communicate Carey's privacy policies and practices publicly.

Carey shall identify the purposes for which personal information is being collected at or before the time of collection. Carey shall communicate either orally or in writing the purposes for which personal information is collected at the time of collection.

Consent

The knowledge and consent of individuals, expressed or implied, are required for the collection, use, and disclosure of personal information. Consent will not be obtained through fraudulent means or by deceptive methods. Any individual may withdraw his or her consent to the collection, use or disclosure at any time.

Use, Disclosure and Retention

Carey shall not use or disclose personal information for purposes other than that for which the information was collected, except with the consent of the individual or as required or permitted by law. Personal information shall be retained only as long as is necessary for the fulfillment of those purposes. Personal information that is no longer required for its identified purposes or for legal or business requirements shall be destroyed or made anonymous.

Carey shall not sell, rent or loan the personal information of its employees, students, residents, donors, and partnered relationships to third parties. Except as stated below, personal information is not disclosed to any third party even those whose purpose could be construed to be compatible with that of Carey Hall. In disclosing personal information to third parties, Carey shall make every reasonable effort to ensure that the organizations to which the information is disclosed use that information only for the purposes for which it was disclosed.

Certain personal information such as names, student identification numbers and contact information of all students may be disclosed to the following: Carey Theological College Alumni Association in order to provide membership services; Vancouver School of Theology Library Services; University of British Columbia Library Services.

Access to records is permitted only to Carey faculty and staff whose official responsibilities require such access. In all cases, those who are permitted access to student records and those who receive personal information pertaining to specific individuals shall be advised of the privacy policy and shall be required to sign the Privacy Agreement.

Accuracy

Carey shall make reasonable efforts to ensure that all personal information collected is accurate and complete, and shall also make reasonable efforts to keep the personal information up-to-date. It is the responsibility of the individual to whom the information relates to notify Carey of any changes or corrections to that information.

Openness

Carey shall ensure that its policies and procedures that ensure the privacy of personal information are communicated in a fashion that allows for access to this information without unreasonable effort. This Policy will be made available in a form that is reasonable and understandable.

Compliance

An individual shall be able to direct a challenge concerning compliance with any of the principles laid out in this privacy Policy to the Privacy Officer. All complaints will be investigated. If the Privacy Officer determines a complaint is justified, Carey will take appropriate measures, including, if necessary, amending its policies and procedures. The complainant shall be notified of the outcome of the investigation regarding his or her complaint. If the Privacy Officer is unable to address the complainant's concerns, the issue shall be referred to the Office of the President.

Carey Theological College

ATTN: Privacy Officer

5920 Iona Drive

Vancouver, BC V6T 1J6

P: 604-224-4308 Fax: 604-224-5014 E: privacy@carey-edu.ca

COURSES

Course Numbering System

The following abbreviations are used to designate courses:

APPL – Applied Ministry
BIBL – Biblical Studies
CAP – Capstone
COR – Cornerstone
CSF – Centre for Spiritual Formation
DM__ – Doctor of Ministry
FORM – Personal and Professional Formation
HIST – History
INDS – Interdisciplinary Studies
MISS – Mission and Evangelism
MLOS – Orientation
NACC – North American Chinese Church
SPIR – Spiritual Formation
THEO – Theology

APPL – Applied Ministry

APPL511 Introduction to Preaching

This course provides you with essential tools for crafting and delivering biblical sermons. Instead of forcing you into a mold, it helps you to develop a procedure of your own for preparing sermons that do justice to the passage(s) on which you are preaching. We consider homiletical options and encourage your own creativity. You will prepare and preach three sermons and begin a life-long process of thoughtfully developing your own preaching ministry.

APPL512 Worship: Theology & Praxis

This course examines the biblical origins, theological foundation, historical development and contemporary trends in Christian worship. Students will be given opportunities for planning and leading worship and in performing Christian ordinances upon completion of the course.

APPL 574 Introduction to Pastoral Care

The course will survey the broad biblical, theological and practical foundations critical to the task of pastoral ministry. From a theological understanding of pastoral care, the course will

provide you with skills to apply what you learn in ministry and community settings. The course will also examine pastoral identity and practice, general care, crisis care, marriage, matters relating to sexual identity and death and bereavement.

APPL690 Supervised Ministry (6 credits)

The goal of this course is readiness for effective ministry. It is a nine-month orientation to ministry which has at its heart an individually designed ministry experience involving supervision, selected reading, reflection on ministry, and direct ministry involvement. Note that diploma students will spend six months in the course, through March.

BIBL – Biblical Studies

BIBL 113 New Testament II: Acts to Revelation

Today's church is bombarded by a powerful culture whose message competes with the church in terms of economics, morality, sexuality, soteriology, etc. The early church experienced the same pressures. In this course, you will observe how the early church confronted its culture and internal problems by examining the material from Acts to Revelation. You will be exposed to the writers who used different genres in order to respond to these problems and to keep the church focused on this incipient and future kingdom of God by understanding and applying the person and work of Jesus Christ to its context.

BIBL501 Introduction To The Old Testament

The purpose of this course is to give an overview of the background and contents of the Old Testament as Christian Scripture, to offer a basic orientation to the field of Old Testament study, and to locate the place of the Old Testament in the life of the Church today.

BIBL 512 New Testament I: Jesus and the Gospels

One scholar has said, "the kingdom of God is a revolution." Jesus' life and teaching on the kingdom of God started a revolution that redeems all creation. This course draws the student into Jesus the person, His teaching and ministry as they are presented uniquely through the four gospels so that you too can know the message, which can impact your world.

BIBL620CM – Reading and Teaching Romans (Chinese Mandarin) 羅馬書

羅馬書的的訊息是甚麼? 歸根結底,保羅的信在這裏同樣塑造了新教徒和天主教徒。很多人會說“因信稱義”就是它的信息。這個課程鼓勵學生根據古代寫信習慣把羅馬書當成一封信來閱讀。在這信裡,保羅將很多主題連結在一起,從人類的困境到透過以色列

列完成救恩的大計畫。對這些不同的主題，翻譯者要投入他們最大的努力來找個有條理的閱讀方法，因此，羅馬書的每一部份對其他部份就具有意義。當保羅準備經過羅馬到西班牙時，他正是想寫給羅馬的信徒來幫助他的宣教事工。

What is the message of Romans? After all, Paul's letter here has shaped both Catholics and Protestants alike. Many would say "justification by faith" is the message. This course encourages the students to read Romans as a letter based on ancient letter writing conventions. In this letter, Paul had linked many themes together from the plight of humanity to the grand scheme of salvation through Israel. Interpreters should devote their best efforts to come up with a coherent reading for the various themes so that every part of Romans makes sense with every other part. As Paul got prepared to go to Spain via Rome, he wanted to write to the Roman believers to help support his missionary effort.

BIBL630CM Daniel & the Apocalypse (粵,國)

這個混合模式的課程 (hybrid)(修學分同學: 22 小時課堂上課， 8 小時於開課前後的網上討論) 是對但以理書做個文學性, 詮釋性的、和神學上的研讀; 特別著重啟示文體，啟示運動的社會歷史背景，不同閱讀策略的運用以及解釋的準則。我們最終的目標是用具體的例子，提供一些方法和指標, 溶匯體現地落實於信徒生活及教會的環境中。藉著注意但以理書的適時性和永恆性，鼓勵學生們在兩個詮釋世界中— 聖經文本的世界(The World of the text, 經文所反影當代背景), 及聖經文本前的世界 (The World in front of the Text, 現代讀者互動性帶進經文的意義尋索), 支搭橋樑。

This hybrid course (修學分同學: 22 小時課堂授課， 8 小時開課前準備) is a literary, interpretive, and theological study of the book of Daniel with special focus on the apocalyptic genre, the socio-historical milieu of the apocalyptic movement, the employment of different reading strategies, and guidelines for interpretation. Using specific examples, the ultimate goal is to provide tools and directives for appropriating the message of Daniel to our human and ecclesiastical context. Students are encouraged to engage themselves in bridging the two worlds—the biblical world (i.e. the world behind the text) and the world of today (i.e. the world in front of the text) by paying due attention to the timely and timeless aspects of Daniel.

BIBL640CM: Song of Songs

This course is designed to engage students in theological discussion regarding the Song of Songs. Attention will be given to the various interpretive methods and theological issues raised by the text as well as its history of interpretations from early Jewish, patristic period to the contemporary settings in both western and Chinese perspectives. Attention will also be given to the issue of how to teach and preach Song of Songs in the church.

Cornerstone

COR500A Cornerstone Module 1: Love God

This course lays a biblical, theological, and formational foundation for further study in all Carey masters' degree programs. We want to ground all our study on a knowledge of the Scriptures; to know triune God whom we believe, love and serve; to understand God's heart and His work of redemption; to appreciate our identity as followers of Christ, and to find our place in God's story and the mission of God's Kingdom. This module provides you with the opportunity to think, articulate, and act on the calling, identity and mission as God's people in the framework of the Great Commandment and the Great Commission.

COR500B Cornerstone Module 2: Love your Neighbor

This course lays a biblical, theological, and formational foundation for further study in all Carey masters' degree programs. We want to ground all our study on a knowledge of the Scriptures; to know triune God whom we believe, love and serve; to understand God's heart and His work of redemption; to appreciate our identity as followers of Christ, and to find our place in God's story and the mission of God's Kingdom. This module provides you with the opportunity to think, articulate, and act on the calling, identity and mission as God's people in the framework of the Great Commandment and the Great Commission.

CSF – Centre for Spiritual Formation

CSF100CM The Inward Journey (粵)

Spiritual Formation is the process of being formed by the Holy Spirit through Christ into the likeness of God. It involves both an inward journey of deepening life with God and an outward expression of living life in compassion. This course will lay a foundation for the inward journey, while the companion course, CSF 600 Living in the Outward Journey, will focus on the movement outward. The three focuses of the course include the biblical basis for spiritual formation, appreciation of historical spiritual traditions and the importance of engaging in spiritual practices.

CSF500CM The Inward Journey (粵)

Spiritual Formation is the process of being formed by the Holy Spirit through Christ into the likeness of God. It involves both an inward journey of deepening life with God and an outward expression of living life in compassion. This course will lay a foundation for the inward journey, while the companion course, CSF 600 Living in the Outward Journey, will focus on the movement outward. The three focuses of the course include the biblical basis for spiritual formation, appreciation of historical spiritual traditions and the importance of engaging in spiritual practices.

CSF600 Living the Outward Journey

Relationality is at the heart of God and thus the heart of Christian spirituality. We do not become spiritually mature without others. Christian community within which and through which we live out the spiritual life is a reflection of our relationship with God and others. Ours is a shared journey. As we willingly open ourselves to the transformative movement of the love of God, we open ourselves to the world around us. The ever-deepening spiritual experience is a participation in Jesus' incarnational presence, through the Spirit, giving flesh to God's compassionate love of humanity and all creation.

The outward journey takes into consideration the persons we are, our interests, our personality, and our unique relationship with God and weaves that uniqueness into the fabric of community, the people of God. Together we are entrusted with the challenge of embodying the values and vision of God's kingdom. The Spirit of God invites us to be an attentive and responsive presence as we listen for and respond to the guidance of that "still small voice" guiding our journey together; a journey that promotes and establishes healing and hope, compassion and justice, peace and reconciliation, in this created world ... on earth, as it is in heaven.

DM__ - Doctor of Ministry

DMCO 990/DMCO900 Doctor of Ministry Foundations -Interdisciplinary Reflection on Ministry

This course will engage you in multiple layers of reflection from scriptural, theological, historical, formational, and cultural perspectives leading to contextual and practical engagement using both classical and contemporary literature to plumb the depths of two millennia of reflection on ministry and its theological foundations. You will be given opportunities to practice interdisciplinary integration and reflective skills in their Christian life and service. This course will be co-taught by professors and practitioners from different disciplines.

FORM – Personal and Professional Formation

FORM 500 Character and Call of a Leader

The essential foundation of Christian ministry is one's "character and call." Skills, knowledge, ministry practices and spiritual gifts are built on this essential and personal core, which is the foundation for leadership. The purpose of this course is to assist you in discerning their call to vocational Christian ministry (inside and outside of the church) and to explore with them the essential spiritual, familial, personality, emotional and character issues that enable a lifetime of faithfulness and enjoyment of Christian ministry. As such, the course serves to

focus and strengthen you in ministry/pastoral ethics. Our learning will be highly personal, dialectic and discovery focused, where more than academic competency is required. Character and Call is divided into two courses: FORM 500 and FORM 501. There are no prerequisites to either class and students may choose to enroll in FORM 501 without having taken FORM 500. Though taking both classes is recommended, students are not required to take both classes. FORM 500 focuses on the shaping of the “Ministry Leader as a Person.” FORM 501 focuses on the shaping of the “Health of the Minister and the Health of the Ministry.”

FORM500CM Character and Call of a Leader (國)

領袖不是天生的。屬靈領袖事奉的重要基礎是一個人的【品格與呼召】。個人的技能、知識、事工的實踐和屬靈的恩賜均建立在此基礎和個人核心價值上。本課程的目的是協助學員審視他們專業屬靈事工（教會內部和外部）上的呼召，還有與他們一起探討靈性、家庭、人格、情感和性格上的重要議題。因此，課程的重點在於強化屬靈領袖學員事奉上的倫理能力。同時，本課程學習重點將會是高度個人化和以探索發現為出發點，同時強化學員學術和實踐的能力。

FORM 501: Character and Call II

The essential foundation of Christian ministry is one’s “character and call.” Skills, knowledge, ministry practices, and spiritual gifts are built on this essential and personal core, which is the foundation for leadership. The purpose of this course is to assist you in discerning your call to vocational Christian ministry (inside and outside of the church) and to explore the essential spiritual, familial, personality, emotional, and character issues that enable a lifetime of faithfulness and enjoyment of Christian ministry. As such, the course serves to focus and strengthen your ministry/pastoral ethics. Our learning will be highly personal, dialectic and discovery focused; more than academic competency is required. Character and Call is divided into 2 courses (FORM 500 and FORM 501). There are no prerequisites to the class and students may choose to enroll in FORM 501 without having taken FORM 500. FORM 500 focuses on the shaping of the “Ministry Leader as a Person.” FORM 501 focuses on the shaping of the “Health of the Minister and the Health of the Ministry.”

HIST – History

HIST 503 HISTORICAL INSIGHTS FOR CONTEMPORARY ISSUES

This course provides you with a survey of the history of Christianity from the end of the New Testament era (ca. 100 C.E.) to the present through an examination of both primary and secondary texts. The course emphasizes Christian theology, spirituality, ethics, institutional developments, and the interaction between culture and faith, in a global context.

HIST 562 Baptist Identity

The primary goal of this course is to assist you in becoming an effective leader within the context of Baptist churches in western Canada by augmenting your understanding of, and appreciation for the contribution to Christ's church made by the world-wide family of believers called "the Baptists."

INDS – Interdisciplinary Studies

INDS630 Faith and Life Module III: Family

Families encounter many challenges as the post-modern mentality of relationships confronts the traditional values of marriage and family. Christian families experience subtle tensions when trying to live out their Christian morals and values. This course explores various struggles Christians may face when attempting to practice Christian values in their marriages and families. The course will also provide a Biblical foundation for family life. You will be encouraged to reflect on your family of origin and to explore the keys to a Christian marriage and family life. The course will also equip you with the awareness and the understanding of common issues in Christian families.

INDS630CM Faith & Life Module III: Family (國)

Families encounter many challenges as the post-modern mentality of relationships confronts the traditional values of marriage and family. Christian families experience subtle tensions when trying to live out their Christian morals and values. This course explores various struggles Christians may face when attempting to practice Christian values in their marriages and families. The course will also provide a Biblical foundation for family life. You will be encouraged to reflect on your family of origin and to explore the keys to a Christian marriage and family life. The course will also equip you with the awareness and the understanding of common issues in Christian families.

MISS – Mission and Evangelism

MISS 535: The Mission of God for the People of God

This is an in-depth exploration of the nature of the Church, the Gospel and our participation in the all-encompassing mission of God in the world. The course introduces challenging readings, examines key biblical principles, and provides an overview of mission methods and strategies that illustrate mission in practice. Students are given an opportunity to articulate a biblical and missional mandate for a specific ministry context.

SPIR – Spiritual Formation

SPIR 588: Introduction to Spiritual Direction

Spiritual Direction is the simple gift of offering to another person the gentle but tenacious encouragement to open oneself fully to God's loving presence and to co-discern God's action in every aspect of life. In receiving spiritual direction, we learn to open our hearts more deeply in trust and surrender. In offering spiritual direction, we experience the transforming intersection of the Divine and human stories among the ordinary. Spiritual direction provides a safe and yet stretching context where our story is honored as the raw material in which we learn to discern and receive God's drawing actions into the intimacy of loving union with God. Through spiritual direction we also learn to follow the Spirit's guidance as we discover how to integrate and express God's present love in our everyday choices.

THEO – Theology

THEO 504: The Gospel in a Multi-cultural, Multi-faith World

This course introduces you to the perspectives and skills needed for effective ministry in intercultural contexts, with a focus on communication and conflict resolution. It also includes a brief survey of major religions and the challenges these present to communicating the Christian message.

THEO 520: Doctrinal Heritage of the Church

Effective Christian pastoral ministry demands that we live and minister "theologically," that is, that we view life and ministry through the lens of Christian commitment. To do so requires a solid theological foundation consisting of an informed understanding of the core convictions that we share as Christians, from which we draw implications for living. This course surveys the central Christian doctrines as set forth in the biblical message and taught in the church throughout its history, and views them in the context of the contemporary world in which God calls us to live and minister. In so doing, the course seeks to help participants develop expertise as theologically informed Christian ministers who can connect stated beliefs with life and ministry.

THEO 618 Theological Integration for Mission and Ministry

Christian ministry and mission lives by participation in God's redemption of creation. Our participation in that work is guided and deepened by our theological convictions. In this course, we will reflect intentionally and intensely on the ways that our ministry and history shape our theological convictions and the ways that those convictions shape our ministry and mission so that we may become more faithful, hopeful, and loving participants in and witnesses to God's redemption of creation. By doing so, we may also become more faithful at calling others into this life, and encouraging and guiding them on the way.